

Committee Work Plan Tool

Committee Name: Agricultural Development Advisory Committee (ADAC)

Work plan for Year: 2025

Approved by Council:

Goal	Measurement Stages	Timeline	Measurement for Success
1. Review and advise Council and Economic Development on matters related to agricultural industry to improve economic environment of the agricultural sector and prosperity of the rural areas. Engage Conservation Authorities for ongoing liaison on agri-related activities.	a) As issues arise b) ADAC Meetings called c) Items Discussed d) Report to Council	Ongoing	Council Adoption and Economic Development undertakings.
2. Arrange VIP Agricultural Tour, to allow for education and open dialogue in context of modern farming and agri-business.	a) Set Sub-committee b) Hold Planning Meeting c) Send Invitations d) Registrations e) Host tour	a) February b) April c) TBD d) TBD e) TBD	a) Committee set b) Planning Meeting held c) Invitations sent d) Registrations complete e) Tours held & guests informed
3. ADAC Members Participate at East Central Farm Show Booth to increase visibility access to ADAC	a) Set Volunteer Schedule b) Attend Farm Show Booth	a) February b) March	Visibility for ADAC members at the Farm Show, and increased engagement surrounding agricultural issues.
4. ADAC to participate in the development of the updated Agriculture and Food Action Plan	a) Attend workshop b) Review and Provide input to draft Plan c) Recommend final Plan to Council	a) March b) June c) August	Provide sector level insights and guidance for programming leading to growth and development.
5. In conjunction with item 4 participate in a new Agricultural Organizations Network	a) Network with other organization representatives	a) March	Improved cross-communication and awareness of sector-specific and general agriculture and food issues in Kawartha Lakes, for coordinated response.