



Committee of the Whole Report

Report Number:	WM2025-004
Meeting Date:	March 4, 2025
Title:	Fenelon Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan
Description:	The 2024 Work Summary and 2025 Work Plan for the Fenelon Landfill Public Review Committee
Author and Title:	Kayla Pantaleo, Regulatory Compliance Officer

Recommendation(s):

That Report 2025-004, **Fenelon Landfill Public Review Committee 2024 Work Summary and 2025 Work Plan**, be received;

That the 2025 Fenelon Landfill Public Review Committee Work Plan, as outlined in Appendix "A" to Report WM2025-004, be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Fenelon Landfill Public Review Committee (Fenelon PRC) was established in 2013 in order to comply with Conditions 12 to 16 (inclusive) of Environmental Compliance Approval (ECA) No. A321206 for the landfill site.

Under the Terms of Reference for the Fenelon PRC, their activities include preparing, each year, an annual work plan for the succeeding year. The work plan is to include details on the day-to-day operations of the landfill site, public education, review of government correspondence relating to the site, and review of any legislative changes that may impact the landfill site or its diversion programs. The work plan is to be consistent with the City's policy and adopted strategic priorities and to be within the proposed budget.

This report provides an update on the status of goals approved for the 2024 Committee Work Plan and the proposed 2025 Work Plan (attached as Appendix A). A summary of the Committee's achievements/progress completed in 2024 are listed in the Rational section of this Report. The Committee reviewed the summary of activities and the following resolution was carried at the November 27, 2024 Fenelon PRC meeting:

FLPRC 2024-12

Moved By J. Taylor

Seconded By S. Patel

That the 2024 Fenelon Landfill Public Review Committee Work Plan, be supported as received.

Carried

The 2025 Work Plan has been supported by the Committee members to establish goals, for the next year. The Committee reviewed the 2025 Work Plan and the following resolution was carried at the November 27, 2024 Fenelon PRC meeting:

FLPRC 2024-13

Moved By A. Geyer

Seconded By S. Britton Dankiw

That the Fenelon Landfill Public Review Committee 2025 Work Plan, be supported as received.

Rationale:

A summary of the 2024 work that was completed by the Fenelon PRC is provided in the table below:

Goal	Completed in 2024
Customer Service Survey Preparation & Strategy	Waste Management staff provided members with an Action Plan for developing a customer service survey for the Fenelon Landfill. The Survey was live for four months and collected customer satisfaction data on all landfill sites. Staff are planning to provide members with the results in Q1 of 2025.
2023 Annual Monitoring Report Review	A copy of the 2023 Annual Monitoring Report is available on the City's website for all PRC members and residents of CKL. At the November 27, 2024 meeting, the Waste Management staff presented the 2023 reporting results in a presentation format.
Review Ministry of Environment, Conservation, and Parks (MECP) Correspondence	City staff provided updates to the PRC regarding MECP correspondence that effect operations, the annual monitoring report and any inspection reports.
Fenelon Site Future Plans	The PRC was provided an overview of the Engineering project for the vertical expansion of the landfill and updates were provided throughout the year the project progress.
Work to Attract more members to the Fenelon Landfill Public Review Committee	In 2024 Council appointed two new members to join the Committee. The City advertised in Q4 of 2024 for volunteers to fill various open board and committee member positions, including the one remaining vacancy.
Development of the 2024 Work Plan	The PRC assisted in the development of the 2025 Work Plan and endorsed the Plan to be provided to Council for approval.

The work of the Fenelon PRC is of value to the residents of the City of Kawartha Lakes and provides compliance with the Approval to operate the landfill site. Staff recommends the 2025 Work Plan be approved by Council.

The 2025 Work Plan is attached as Appendix A.

Other Alternatives Considered:

No other alternatives were considered.

Alignment to Strategic Priorities

The Fenelon PRC provides a link between the City and the public by providing a forum for open dialogue regarding the Fenelon landfill site.

The activities of the PRC align with the Strategic Priorities of “A Healthy Environment”, as the committee provides input on activities that support the protection and enhancement of water quality surrounding the landfill.

The Fenelon PRC also provides input as staff work to implement the recommendations in the Integrated Waste Management Strategy as an item under the Healthy Environment Section of the Strategic Plan.

Financial/Operation Impacts:

There are no financial implications that resulted from the 2024 Work Plan and none are expected for the 2025 Work Plan.

Consultations:

Fenelon Landfill Public Review Committee

Attachments:

Appendix A – Appendix A - Fenelon Landfill Public Review Committee 2025 Work Plan



Appendix A -
Fenelon Landfill PRC

Department Head email: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works