

2025 Fenelon Landfill PRC Work Plan Tool	
Committee Name:	Fenelon Landfill Public Review Committee
Work plan for Year:	2025
Approved by Council:	

Goal	Measurement Stages	Timeline	Measurement for Success
Customer Service Survey Review	Review the results of the Customer Service Survey including: <ul style="list-style-type: none"> • Participation • Results • Identify Areas of improvement 	Q1	Presentation provided to Committee and dialogue on areas of service improvement.
2024 Annual Monitoring Report	Review 2024 Annual Monitoring Report and committee questions.	Q3-Q4	Dialogue with committee to ensure ECA conditions are met.
Review of Ministry of the Environment Conservation and Parks (MECP) Correspondence	Review all MECP correspondence regarding the annual monitoring report as well as any MECP inspection reports.	Ongoing	Any Ministry correspondence is addressed in a timely manner by committee and staff for response to MECP.
Fenelon Site Future Plans	Site expansion/ winter closure/ post closure transfer station. PRC will be updated as details come forward.	Ongoing	Dialogue with committee as details come forward.
Development of 2026 Work Plan	Review and acceptance of 2026 Work Plan. Staff Report to Council for approval.	Q4 2025 or Q1 of 2026	Approval of the 2026 Work Plan by Fenelon PRC Committee and Council.

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Work to Attract more members to the Fenelon Landfill Public Review Committee	Review any applicants from the advertising completed in Q4 of 2024. Additional advertising if needed.	2025	No vacancies by the end of 2025 (one available).
Provide an overview for Committee Members on Fenelon Landfill operations	Agenda to include topics for discussion on operational items as per compliance approval (ex. complaints)	Ongoing	Dialogue with committee provided at each meeting.