



## Council Report

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**Report Number:** RS2025-018  
**Meeting Date:** March 18, 2025  
**Title:** Proposed Lease Extension – 49 Maple Avenue, Haliburton  
**Description:** Request for Mayor and Clerk to execute lease extension  
**Author and Title:** Madison MacCormack, Law Clerk – Realty Services

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### Recommendations:

**That** Report RS2025-018, **Proposed Lease Extension – 49 Maple Avenue, Haliburton**, be received; and

**That** the Mayor and Clerk be authorized to execute the Lease Extension attached as Appendix B on behalf of the City of Kawartha Lakes, being a Lease Extension Agreement with Resicom Properties Inc. for the purpose of the continued leasing of space for the Human Services department for a one-year term.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The Corporation of the City of Kawartha Lakes has been leasing space from Resicom Properties Inc. since 2015 to accommodate the Haliburton branch of the Human Services department. The current Lease Agreement (attached as Appendix A) will expire on July 31, 2025.

The space rented by the City consists of 1,601.2 square feet of occupied space.

The Landlord has confirmed that he is agreeable to extending the current Lease Agreement for a one-year period following expiration on July 31, 2025. Staff have negotiated a Lease Extension Agreement on the same terms for this space, save and except the yearly rent, which will increase by 2% over the 2024/2025 rate.

The purpose of this report is to provide Council with an opportunity to consider the terms of the proposed Lease Extension Agreement and for Council to provide direction required to execute this Agreement. The proposed Lease Extension Agreement is attached as Appendix B.

## **Rationale:**

The Director of Human Services has advised that a short term extension of the existing Lease Agreement is best at this time, as upcoming provincial funding changes may affect the space needs to support ongoing administration of various Human Services programs.

The annual cost of the proposed Lease Extension Agreement is \$19,518.63. This is an increase of \$384.29, or 2%, from the 2024/2025 rate. A 2% increase has been standard since the Lease for this space was first entered into in 2015.

## **Other Alternatives Considered:**

Council could direct that the Lease Agreement not be extended. This is not recommended in this circumstance as Human Services has not identified an alternative space at this time and services are still required to be administered in the Haliburton area.

## **Alignment to Strategic Priorities**

The recommendation in this Report aligns with the following strategic priority:

- An Exceptional Quality of Life
  - Support a high quality of life for all through human services program delivery

## **Financial/Operation Impacts:**

The cost of this Lease will increase by \$384.29 from the 2024/2025 rate.

## **Consultations:**

Director of Human Services  
Manager of Human Services (Social Services)

## **Attachments:**

Appendix A – Current Lease Agreement (Expiry 2025-07-31)



Appendix A -  
Curent Lease.pdf

Appendix B – Proposed Lease Agreement (Expiry 2026-07-31)



Appendix B -  
Proposed Lease Exte

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**Department Head:** Robyn Carlson

**Department File:** L17-25-RS001