

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**O.P.P. Detachment Board Meeting**

**CKLOPP2025-01**  
**Tuesday, January 28, 2025**  
**9:30 A.M.**  
**Weldon Room**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Councillor Mike Perry**  
**Councillor Tracy Richardson**  
**Councillor Pat Warren**  
**Andrew Veale, Provincial Appointee**  
**Kimberly Johnston, Municipal**  
**Appointee**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Interim Chair Councillor T. Richardson called the Meeting to order at 9:31 a.m. with member P. Warren in attendance in the Weldon Room. Councillor M. Perry and Municipal Appointee K. Johnston were in attendance electronically.

CAO R. Taylor, Detachment Commander T. Tatchell and Deputy Clerk S. O'Connell were also in attendance in the Weldon Room.

Provincial appointee A. Veale was absent.

**1.1 Oath or Affirmation of Office for the Members of the City of Kawartha Lakes O.P.P Detachment Board**

Deputy Clerk S. O'Connell administered the Oath or Affirmation of Office to the Members of the City of Kawartha Lakes O.P.P. Detachment Board. Members Councillor T. Richardson, Councillor M. Perry, Councillor P. Warren and Municipal Appointee K. Johnston affirmed the Oath or Affirmation of Office.

**1.2 Appointment of Chair**

Deputy Clerk S. O'Connell called for nominations for the position of Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year.

Councillor Warren nominated Councillor Richardson as Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year. The nomination was seconded by Councillor Perry.

Deputy Clerk S. O'Connell called for nominations for the position of Chair a second time.

Deputy Clerk S. O'Connell called for nominations for the position of Chair for a third and final time.

Councillor Richardson was declared as Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year.

Councillor Richardson assumed the Chair.

**1.3 Appointment of Vice Chair**

Councillor Richardson called for nominations for the position of Vice Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year.

Councillor Perry nominated Councillor Warren as Vice Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year. The nomination was seconded by Municipal Appointee K. Johnston.

Councillor Richardson called for nominations for the position of Vice Chair a second time.

Councillor Richardson called for nominations for the position of Vice Chair for a third and final time.

Councillor Warren was declared as Vice Chair for the City of Kawartha Lakes O.P.P. Detachment Board for the 2025 calendar year.

## **2. Administrative Business**

### **2.1 Adoption of Agenda**

**CKLOPP2025-001**

**Moved By** Councillor Perry

**Seconded By** Councillor Warren

**That** the Agenda for the City of Kawartha Lakes O.P.P. Detachment Board Meeting of January 28, 2025 be adopted, as circulated.

**Carried**

### **2.2 Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

### **2.3 Adoption of Minutes from Previous Meeting**

**City of Kawartha Lakes O.P.P. Detachment Board Meeting, June 26, 2024**

**CKLOPP2025-002**

**Moved By** Councillor Warren

**Seconded By** Councillor Richardson

**That** the Minutes of the City of Kawartha Lakes O.P.P. Detachment Board Meeting of June 26, 2024 be adopted.

**Carried**

## **3. Deputations**

## **4. New Business**

### **4.1 CKLOPP2025-01.4.1**

Review of the Draft Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board

Staff provided an overview of the draft Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board. The Board was advised that the Terms of Reference provide the guiding mandate for the Board, in compliance with the requirements under the Community Safety and Policing Act. The Terms of Reference will be presented to Council for consideration.

**CKLOPP2025-003**

**Moved By** Councillor Perry

**Seconded By** K. Johnston

**That** the Draft Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board be received.

**Carried**

**CKLOPP2025-004**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** Staff be directed to forward the Draft Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board to Council for consideration.

**Carried**

4.2 CKLOPP2025-01.4.2

Review of the Orientation Package for Committees, Boards and Task Forces

The Board was advised that the Clerk's Office has provided an orientation package with reference information for members of Committee's, Boards and Task Forces. The orientation package includes reference information that can be beneficial to members during their appointment to the Board.

**CKL2025-005**

**Moved By** Councillor Perry

**Seconded By** K. Johnston

**That** the review of the Orientation Package for Committees, Boards and Task Forces, be received.

**Carried**

4.3 CKLOPP2025-01.4.3

City of Kawartha Lakes OPP Detachment  
Detachment Board Report

Detachment Commander T. Tatchell provided an overview of the Detachment Report for the City of Kawartha Lakes O.P.P. Detachment. The overview provided statistical detail surrounding motor vehicle collisions by type, fatalities in the detachment area, criminal code and provincial statute charges laid, eTicketing warnings, violent crimes, property crime, drug crime, other crime occurrences, clearance rate, public complaints, daily activity reporting patrol hours, youth charges by disposition and occurrence type, mental health occurrences and overdose occurrences.

**CKLOPP2025-006**

**Moved By** Councillor Warren

**Seconded By** K. Johnston

**That** the overview by Detachment Commander T. Tatchell, **regarding the City of Kawartha Lakes Detachment Report**, be received.

**Carried**

**5. Other Business**

Words of congratulations were extended to Detachment Commander T. Tatchell on the announcement of his retirement. Words of appreciation were conveyed to thank Detachment Commander T. Tatchell for his dedicated years of service.

**6. Adjournment**

**CKL2025-007**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** the City of Kawartha Lakes O.P.P. Detachment Board Meeting of January 28, 2025 adjourn at 10:57 a.m.

**Carried**