

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Municipal Heritage Committee
Meeting

KLMHC2025-003
Thursday, March 6, 2025
5:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

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1. Call to Order

A. Hart called the meeting to order at 5:04 p.m. with the following members present: Councillor Richardson, T. Barnett, J. Hartman, S. McCormack, I. McKechnie, J. Pitcher, S. Sims and K. Virag-Cavanagh.

Regrets: A. Adare

Absent: T. Richards

1.1 Land Acknowledgement

A. Hart read the Land Acknowledgement.

2. Administrative Business

2.1 Adoption of Agenda

KLMHC2025-023

Moved By S. McCormack

Seconded By J. Hartman

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes

2.3.1 Minutes of the February 6, 2024 Municipal Heritage Committee Meeting

KLMHC2025-024

Moved By S. Sims

Seconded By S. McCormack

That the minutes of the Municipal Heritage Committee meeting held on February 6, 2025, be adopted as circulated.

Carried

3. Presentations and Deputations

3.1 Alteration Application - 25 Pontypool Road, Manvers Township

T. Jordan, Manvers Historical Society

T. Jordan presented the committee with an overview of the Manvers Historical Society's plan for the Pontypool grain elevator. The Historical Society is planning on developing a new interpretive exhibit in the grain elevator which will include a number of modifications to the elevator to facilitate the exhibit. Councillor Richardson thanked her for coming and acknowledged how important the work the Society was planning was for community. A. Hart told her how positive adaptive reuse projects are. The Committee was supportive of the approval of the permit.

3.1.1 KLMHC2025-019

Alteration Application - 25 Pontypool Road, Manvers Township

KLMHC2025-025

Moved By I. McKechnie

Seconded By Councillor Richardson

That Report KLMHC2025-019, **Alteration Application – 25 Pontypool Road, Manvers Township**, be received;

That the proposed alteration be approved.

Carried

3.2 Moments and Memories

L. Love, Economic Development Officer - Curatorial Services

L. Love provided a presentation to the Committee about the Moments and Memories program. A. Hart noted how great the program and asked how it was being promoted to the public. L. Love replied that the project had come out of the older "Telling Our Stories" program but had morphed into the new program about a year ago. Right now, promotion is on the website and by word of mouth.

3.2.1 KLMHC2025-018

Moments and Memories Presentation

KLMHC2025-026

Moved By I. McKechnie

Seconded By S. McCormack

That Report KLMHC2025-018, **Moments and Memories Presentation**, be received; and

That the presentation from staff be received for information.

Carried

3.3 Young Canada Works Wrap Up

J. Bhatt, Heritage Planning Intern

J. Bhatt provided a presentation giving an overview of the work he had completed as part of his Young Canada Works internship. A. Hart noted how it was great that he had a good experience. J. Hartman said it was a pleasure working with him and thanks for all the hard work.

3.3.1 KLMHC2025-022

Young Canada Works Wrap Up

KLMHC2025-027

Moved By T. Barnett

Seconded By Councillor Richardson

That Report KLMHC2025-022, **Young Canada Works Wrap Up**, be received; and

That that the presentation from staff be received for information.

Carried

4. Reports

4.1 KLMHC2025-017

Heritage Planning Update

E. Turner provided an overview of the heritage planning activities for February.

KLMHC2025-028

Moved By I. McKechnie

Seconded By J. Pitcher

That Report KLMHC2025-017, **Heritage Planning Update**, be received for information.

Carried

4.2 KLMHC2025-020

Heritage Designation Strategy Brainstorming Summary

E. Turner provided an overview of the Committee's brainstorming for the heritage designation strategy. A document has been brought together outlining the Committee's ideas under high level categories for their review. The next step is to review the brainstorming items in light of existing legislation, policy and City strategy.

KLMHC2025-029

Moved By S. Sims

Seconded By Councillor Richardson

That Report KLMHC2025-020, **Heritage Designation Strategy Brainstorming Summary**, be received; and

That that staff report back at the next meeting on alignment with strategic plans and direction.

Carried

4.3 KLMHC2025-021

Proposed Heritage Designation of 55 Main Street, Village of Bobcaygeon

E. Turner provided an overview of the proposed heritage designation of 55 Main Street in Bobcaygeon which contains the former Bobcaygeon Town Hall.

KLMHC2025-030

Moved By S. McCormack

Seconded By K. Virag-Cavanagh

That Report KLMHC2025-021, **Proposed Heritage Designation of 55 Main Street, Village of Bobcaygeon**, be received;

That the designation of the property known municipally as 55 Main Street be endorsed; and

That the recommendation to designate the subject property be forwarded to Council for approval.

Carried

4.4 KLMHC2025-023

Alteration Application - 17 Sussex Street North, Lindsay

E. Turner provided an overview of the proposed alteration of 17 Sussex Street North. The property owners are proposing to build an addition on the rear second storey of the building to facilitate the addition of another bedroom. A. Hart thought that the addition actually improved the look of the rear of the building. J. Hartman agreed that it would not impact the front of the house and was a positive addition. The Committee was supportive of the alteration.

KLMHC2025-031

Moved By J. Hartman

Seconded By T. Barnett

That Report KLMHC2025-023, **Alteration Application – 17 Sussex Street North, Lindsay**, be received; and

That the proposed alteration be approved.

Carried

5. Subcommittee Updates

5.1 Outreach Subcommittee

I. McKechnie provided an update on the Osprey Heritage Awards which will take place in 2025. The subcommittee is looking at doing the awards presentation in November or early December. The intention is to launch the award nominations in June to give people time to decide on nominations. The subcommittee is also going to start brainstorming about other outreach opportunities.

5.1.1 Minutes of the January 25, 2025 Outreach Subcommittee

KLMHC2025-032

Moved By S. Sims

Seconded By J. Hartman

That the Minutes of the February 25, 2025 Outreach Subcommittee be received for information.

Carried

6. Correspondence

E. Turner has circulated the Community Heritage Ontario newsletter by email. The main item in the newsletter is the Ontario Heritage Conference which is taking place in Picton in June.

7. New or Other Business

7.1 March 4 Committee of the Whole Items

E. Turner provided the Committee with an overview of several items coming out of the March 4 Committee of the Whole.

First, the committee work plans were reviewed at this meeting and Council suggested that the Committee include an item relation to Indigenous reconciliation. E. Turner noted that this was not the primary function of the Committee but suggested that participation in the Indigenous Relations Framework be added to the work plan as this project will launch in fall 2025. T.

Barnett asked if participation in this project would be a significant time commitment for committee members and E. Turner replied that it would not and would primarily consist of commenting on the initiative in the context of committee meetings. A. Hart agreed that this was the best role for the committee since their role was built-heritage related. J. Hartman suggested that commenting was the limit of the committee's role and was not sure what else would fall within the committee's purview. A. Hart also suggested that the Committee needed some additional training to undertake this role.

E. Turner also told the Committee that the Clerk's Office had brought forward a report regarding several committee functions. The first was with regard to awards. Committees that have awards programs will now be allowed to meet in closed session to review awards nominations. The committee's recommendations will then be brought forward to Council under the cover of a staff report for approval. The goal is to provide more consistency and transparency across City processes. A. Hart thought that meeting in closed session was a good idea. I. McKechnie asked if it would be the subcommittee or the entire committee and E. Turner replied it was the entire committee which would convene at the end of a regular committee meeting. This recommendation will be ratified by Council on March 18.

E. Turner also discussed the second item brought forward by the Clerk's Office which was that they were proposing that Committees no longer be able to convene subcommittees. The intention behind this decision is due to a recommendation from the Ontario Ombudsman which found that subcommittees were not transparent when committee meetings should be fully public. If Council ratifies this recommendation, the Committees subcommittees will need to be disbanded and the work they do will need to take place in regular committee meetings. S. Sims asked if Council was likely to go ahead with the recommendation and E. Turner said that she thought so although there were some Councillors had some questions about it. S. Sims said it was a shame with the subcommittees did a lot of work that was really necessary. J. Hartman asked if they could have more official meetings or if the Committee was only allowed to meet once a month. E. Turner said the Committee could meet as much as necessary but would need to have quorum and a public agenda. A. Hart said there would need to be discussions about how to incorporate the subcommittee's work into committee meetings. I. McKechnie suggested that if Committee meetings become longer, that a break happen part way through. Councillor Richardson said she would take the Committee's comments to Council. S. Sims

asked if it would make extra work for staff and E. Turner said it likely would. T. Barnett asked if it would go into effect immediately if approved by Council on the 18th and E. Turner replied it would. The Committee discussed the idea that for things such as site visits, Committee members could undertake these as individuals and report back to the Committee at its meetings. I. McKechnie asked how that would work for planning events and E. Turner replied it would have to be done in the context of the main committee meeting. A. Hart thought this would hamper the work the Committee did.

KLMHC2025-033

Moved By I. McKechnie

Seconded By J. Hartman

That the verbal update regarding the items of the March 4 Committee of the Whole meeting be received for information.

Carried

8. Next Meeting

The next meeting will be Thursday, April 3 at 5:00 p.m. in Council Chambers at City Hall (26 Francis Street, Lindsay).

9. Adjournment

KLMHC2025-034

Moved By J. Hartman

Seconded By S. Sims

That the Municipal Heritage Committee Meeting adjourn at 6:43 p.m.

Carried