



Municipal Heritage Committee Report

Report Number: KLMHC2025-030
Meeting Date: April 3, 2025
Title: Site Plan Application – 26 Francis Street, Lindsay
Description: Review of the site plan application for 26 Francis Street, Lindsay
Author and Title: Emily Turner, Economic Development Officer – Heritage Planning

Recommendations:

That Report KLMHC2025-030, **Site Plan Application – 26 Francis Street, Lindsay**, be received; and

That comments regarding the application be provided to Planning staff through the Chair.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The City of Kawartha Lakes has received an application for site plan approval for 26 Francis Street. 26 Francis Street is the property which contains City Hall and is owned by the City of Kawartha Lakes. The application is to facilitate the new landscaping and parking plan for the southeast corner of the City Hall campus block. The project includes improvements to the landscaping around the building to facilitate a more usable spaces for events and ceremonies, repair of the existing parking lot, reconfiguration of the parking around the block, planting and new directional signage.

At its meeting of February 6, 2025, the Committee reviewed the proposed landscaping design with Building and Property staff. At this time, the plans were effectively complete with a number of small items to be determined, particularly with regard to signage. These have now been determined and are included in the site plan application. The drawings are included as Appendix A, B and C.

These drawings are attached for the Committee's review and comments. A heritage permit will still be required prior to the commencement of the project and the application will come forward to the Committee at a later date.

Rationale:

The proposed development impacts the heritage designated property at 26 Francis Street which contains the historic County of Victoria Courthouse, now Kawartha Lakes City Hall, and is designated by By-law 1986-27. This by-law is attached as Appendix D. The Committee may want to comment on the impact of the proposed landscaping, parking and signage to the heritage features of the property.

Other Alternatives Considered:

There are no recommended alternatives.

Financial/Operation Impacts:

There are no financial or operational impacts as a result of the recommendations of this report.

Consultations:

Building and Property staff

Attachments:

Appendix A – Landscape Plan



Adobe Acrobat
Document

Appendix B – Cambridge Street Frontage



Adobe Acrobat
Document

Appendix C – Base Plan



Adobe Acrobat
Document

Appendix D – By-law 1986-27



Adobe Acrobat
Document

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Department Head: Leah Barrie, Director of Development Services