

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Committee of the Whole Meeting**

**COW2025-04**

**Tuesday, April 8, 2025**

**Open Session Commencing at 1:00 p.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Doug Elmslie**

**Deputy Mayor Charlie McDonald**

**Councillor Ron Ashmore**

**Councillor Dan Joyce**

**Councillor Mike Perry**

**Councillor Tracy Richardson**

**Councillor Pat Warren**

**Councillor Emmett Yeo**

**Vacancy - Ward 5**

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electronically.**

**Accessible formats and communication supports are available upon request. The  
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accommodation request.**

**1. Call to Order**

Deputy Mayor McDonald called the Meeting to order at 1:00 p.m. Mayor Elmslie and Councillors D. Joyce, M. Perry, T. Richardson were in attendance in Council Chambers.

Councillors P. Warren and E. Yeo were in attendance electronically.

Councillor R. Ashmore was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, J. Johnston, B. Robinson, J. Rojas, Deputy Paramedic Chief S. Lucas and Chief Librarian J. Anderson were also in attendance in Council Chambers.

City Solicitor R. Carlson and Traffic Management Supervisor J. Kelly were in attendance electronically.

**1.1 COW2025-04.1.1**

**Verbal Update on Behalf of the Emergency Operations Centre Regarding the Ice Storm Incident**

Ron Taylor, Chief Administrative Officer

Ron Taylor, Chief Administrative Officer, provided an update on the ice storm incident that occurred on March 29th and March 30th which resulted in widespread power outages throughout the municipality. The Emergency Operations Centre was activated in response to the ice storm incident. The Emergency Operations Centre is focused on supporting residents through the recovery from the ice storm. A State of Emergency has been declared and additional work is needed to continue to support residents as Hydro One works through the power restoration.

Mayor Elmslie and Deputy Mayor McDonald provided words to recognize the impact that the ice storm has had on area residents.

Mayor Elmslie provided remarks to recognize that April 2nd is the Global Day of Autism Awareness and April is Be a Donor Month in support of organ donation.

**CW2025-068**

**Moved By** Mayor Elmslie

**Seconded By** Councillor Joyce

**That** the verbal update from Ron Taylor, Chief Administrative Officer, on behalf of the Emergency Operations Centre, **regarding the Ice Storm Incident**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**2. Adoption of Agenda**

**CW2025-069**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the Agenda for the Committee of the Whole of Tuesday, April 8, 2025, be adopted as circulated with the following amendment:

Addition:

Item 1.1 being a Verbal Update from Ron Taylor, Chief Administrative Officer, on Behalf of the Emergency Operations Centre Regarding the Ice Storm Incident

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**4.1 COW2025-04.4.1**

**Overview of the Witness Blanket Art Exhibit in Support of Truth and Reconciliation to be Held at Trinity-St. Andrews Church, Cannington**

Sharon Woodrow

Sharon Woodrow provided an overview of the Witness Blanket Art Exhibit that will be hosted at the Trinity St. Andrews Church, Cannington, from September 7 to October 15, 2025. She outlined that the Witness Blanket is a tribute to residential school survivors. The Exhibit will include over 800 items; items have been acquired from schools, government buildings and churches, including a door from a dormitory. The original three dimensional witness blanket is now on exhibit in Manitoba. She encouraged everyone to visit the Exhibit while it is on

display in Cannington and noted that additional information is available at [witnessblanket.ca](http://witnessblanket.ca).

**CW2025-070**

**Moved By** Mayor Elmslie

**Seconded By** Councillor Joyce

**That** the deputation of Sharon Woodrow, **regarding an Overview of the Witness Blanket Art Exhibit in Support of Truth and Reconciliation to be Held at Trinity-St. Andrews Church, Cannington**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.2 COW2025-04.4.2

**Road Conditions on Mustang Drive, Emily**

Bob Connell

Bob Connell provided an overview of his concerns regarding the condition of Mustang Drive in the former Emily Township. He advised that Mustang Drive runs from Heights Road to Sturgeon Road and area residents have expressed concern about the condition of the road and the condition of the two (2) bridges located on the road. He also expressed concern about the winter maintenance that is provided to the road and noted that area residents have had difficulty traveling on the road due to the timing of the snow removal. He outlined that area residents would like Council to consider resurfacing the road to a hard top surface and would also like Council to proceed with the improvement of the bridges along the road.

**CW2025-071**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the deputation of Bob Connell, **regarding Road Conditions on Mustang Drive, former Township of Emily**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.3 COW2025-04.4.3

**Parking Fine and Signage Recommendations in Downtown Lindsay**

Wesley Found, Lindsay Downtown BIA

Wayne English, Lindsay Downtown BIA

Wesley Found, of the Lindsay Downtown BIA raised concern regarding the increased parking fines that are applicable in Downtown Lindsay. He encouraged Council to consider implementing a phased approach for parking fine increases. He noted that the increased parking fine structure was implemented without consultation with the Lindsay Downtown BIA. He also recommended that enhanced signage be installed within Downtown BIA, using existing infrastructure, with a focus on improving the downtown experience.

**CW2025-072**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** the deputation of Wesley Found and Wayne English, of the Lindsay Downtown BIA, **regarding Parking Fine and Signage Recommendations in Downtown Lindsay**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.4 COW2025-04.4.4

**Property Tax Relief for Persons with Disabilities**

Bill McConnell

Bill McConnell provided an overview of his concern relating to the City's Property Tax Relief Program for Persons with Disabilities. He recommended that the application process be streamlined. He requested that Council consider a retroactive participation in the Program.

**CW2025-073**

**Moved By** Councillor Perry

**Seconded By** Councillor Yeo

**That** the deputation of Bill McConnell, **regarding Property Tax Relief for Persons with Disabilities**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.5 COW2025-04.4.5

**Request to Purchase the Road Allowance Adjacent to 15 Potts Shore Road, Fenelon**

Diana Keay, of D.M. Wills Associates Limited  
Hayden Eltaii

Diana Keay, of D.M. Wills Associates Limited, provided an overview of the road allowance adjacent to the property located at 15 Potts Shore Road, Fenelon. She outlined that the structure associated with 15 Potts Shore Road encroaches onto the road allowance and her client, Hayden Eltaii, would like to purchase the road allowance, or a portion thereof, to resolve the encroachment issue and increase the lot size of his property. The Land Management Team has denied the request to purchase the road allowance and she asked Council to reconsider that decision.

**CW2025-074**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the deputation of Diana Keay, of D.M. Wills Associates Limited, and Hayden Eltaii, **regarding a Request to Purchase the Road Allowance Adjacent to 15 Potts Shore Road, Fenelon**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.6 COW2025-04.4.6

**Road Conditions on Four Points Road, Dunsford**

Amanda Newton  
David Newton

Amanda Newton provided an overview of Four Points Road, Dunsford and expressed concern about the condition of the road. She noted that there are twenty-two (22) families on the road and they have expressed that the road is in a state of disrepair. She noted that the road was graded four (4) times between

spring and fall in 2024 but the potholes had returned by winter. She asked Council to consider resurfacing the road.

**CW2025-075**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** the deputation of Amanda Newton and David Newton, **regarding Road Conditions on Four Points Road, Dunsford**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**5. Correspondence**

**6. Presentations**

**6.1 COW2025-04.6.1**

**Agricultural Profile Update for Peterborough County and Kawartha Lakes**

Paul Buckley, of the Kawartha Lakes Haliburton Federation of Agriculture

Greg Bacon, of the Kawartha Lakes Haliburton Federation of Agriculture

Paul Buckley and Greg Bacon, of the Kawartha Lakes Federation of Agriculture, provided an overview of the Agricultural Profile Update for Peterborough County and Kawartha Lakes. The overview provided specifics on the agricultural sector within Kawartha Lakes and reviewed the key statistics for the agricultural profile in Kawartha Lakes. They highlighted the challenges that are facing the agricultural sector including farmland pressures and the increased costs. They encourage member of Council to engage with the agricultural sector by attending the VIP Agricultural Tour that will be held in the fall of 2025.

**CW2025-076**

**Moved By** Councillor Richardson

**Seconded By** Mayor Elmslie

**That** the presentation by Paul Buckley and Greg Bacon, of the Kawartha Lakes Haliburton Federation of Agriculture, **regarding the Agricultural Profile Update for Peterborough County and Kawartha Lakes**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2 COW2025-04.6.2

**Kawartha Lakes Agriculture and Food Action Plan 2020-2024 Presentation**

Kelly Maloney, Economic Development Officer - Agriculture

Rebecca Mustard, Manager of Economic Development

Kelly Maloney, Economic Development Officer - Agriculture, provided an overview of the Agriculture and Food Action Plan (2020-2024). There were five (5) objectives within the Plan, being:

1. continue excellence in agriculture and food business development and support services;
2. enhance agriculture and food workforce development activities;
3. ensure that municipal planning, infrastructure, and regulations facilitate agricultural development;
4. continue to build the Kawartha Lakes brand by supporting agriculture and food; and
5. ensure that agriculture and food businesses are equipped to adapt to a changing climate.

Council received an overview of each goal within the Plan and reviewed the status of each goal. Council was advised that the Plan will be updated in 2025 and the updated plan will be implemented for 2025-2030.

**CW2025-077**

**Moved By** Councillor Joyce

**Seconded By** Councillor Richardson

**That** the presentation by Kelly Maloney, Economic Development Officer - Agriculture, **regarding the Kawartha Lakes Agriculture and Food Action Plan 2020-2024**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2.1 Report ED2025-005

**Kawartha Lakes Agriculture and Food Action Plan 2020 to 2024 Report**

Kelly Maloney, Economic Development Officer - Agriculture



**CW2025-078**

**Moved By** Councillor Warren

**Seconded By** Councillor Joyce

**That** Report ED2025-005, **Kawartha Lakes Agriculture and Food Action Plan 2020 to 2024 Report**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 3:09 p.m. and reconvened at 3:25 p.m.

6.3 COW2025-04.6.3

**2024 International Plowing Match and Rural Expo Municipal Summary Report Presentation**

Rebecca Mustard, Manager of Economic Development

Kelly Maloney, Economic Development Officer - Agriculture

Kelly Maloney, Economic Development Officer - Agriculture, provided a summary of the International Plowing Match and Rural Expo that was held in Kawartha Lakes on October 1st to October 5th in 2024. She outlined that the Event attracted over 51,000 attendees, volunteers, competitors and exhibitors to Kawartha Lakes. The City of Kawartha Lakes contributed to the event in two ways, being in-kind event support and delivery of a municipal display which was a showcase of Kawartha Lakes. The long-lasting reputation of the City of Kawartha Lakes as a host municipality will be a positive one.

**CW2025-079**

**Moved By** Councillor Joyce

**Seconded By** Councillor Richardson

**That** the presentation by Kelly Maloney, Economic Development Officer - Agriculture, **regarding the 2024 International Plowing March and Rural Expo Municipal Summary Report**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.3.1 Report ED2025-004

**2024 International Plowing Match and Rural Expo Municipal Summary Report**

Kelly Maloney, Economic Development Officer - Agriculture

**CW2025-080**

**Moved By** Mayor Elmslie

**Seconded By** Councillor Yeo

**That** Report ED2025-004, **2024 International Plowing Match and Rural Expo Municipal Summary Report**, be received; and

**That** the following fees charged per By-Law 2018-234, being a By-law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law), relating to the International Plowing Match and Rural Expo, be waived:

- \$432.25 of water/wastewater consumption (per By-Law 2021-162 - Being a By-law to Regulate Water and Wastewater Services in the City of Kawartha Lakes);
- \$1,235.25 charged for waste removal and \$187.96 charged for septic removal (per By-Law 2024-235 - A By-Law for Collection and Management of Waste and Recyclables Within the City of Kawartha Lakes); and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.4 COW2025-04.6.4

**Kawartha Lakes Fire Rescue Service 2024 Annual Report Presentation**

Terry Jones, Fire Chief

Deputy Mayor McDonald advised that Chief Jones was unable to attend the Meeting due to commitments associated with the ice storm incident; as an alternative, a copy of the PowerPoint Presentation was provided to Council for information.

**CW2025-081**

**Moved By** Councillor Richardson

**Seconded By** Mayor Elmslie

**That** the presentation by Terry Jones, Fire Chief, **regarding the Kawartha Lakes Fire Rescue Service 2024 Annual Report**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.4.1 Report FIRE2025-001

**Kawartha Lakes Fire Rescue Service 2024 Annual Report**

Terry Jones, Fire Chief

**CW2025-082**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** Report FIRE2025-001, **Kawartha Lakes Fire Rescue Service 2024 Annual Report**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.5 COW2025-04.6.5

**Encampment Response Update Presentation**

Ron Taylor, Chief Administrative Officer

Cheryl Faber, Director of Human Services

Michelle Corley, Human Services Manager, Housing

Ron Taylor, Chief Administrative Officer, Cheryl Faber, Director of Human Services and Michelle Corley, Human Services Manager, provided an update on the encampment response framework for the City of Kawartha Lakes. The update included an overview of the phased approach for encampment response.

**CW2025-083**

**Moved By** Councillor Richardson

**Seconded By** Councillor Perry

**That** the presentation by Ron Taylor, Chief Administrative Officer, Cheryl Faber, Director of Human Services and Michelle Corley, Human Services Manager, **regarding the Encampment Response Update**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

6.5.1 Report HS2025-003

**Encampment Response Update and Council Policy**

Michelle Corley, Human Services Manager, Housing

**CW2025-084**

**Moved By** Mayor Elmslie

**Seconded By** Councillor Joyce

**That** Report HS2025-003, **Encampment Response Update and Proposed Council Policy**, be received;

**That** the policy entitled Encampment Response Policy, attached as Appendix A to Report HS2025-003 be adopted and numbered for inclusion in the City's Policy Manual; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**7. Consent Matters**

**Moved By** Mayor Elmslie

**Seconded By** Councillor Joyce

**That** all of the proposed recommendations shown in Section 7.1 of the Agenda be approved by the Committee of the Whole in the order that they appear on the Agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1 Reports

7.1.1 LGL2025-004

**Rental Protection By-laws - Preventing Renovictions and Conversion of Rental Housing to Non-Rental Use**

Robyn Carlson, City Solicitor

**CW2025-085**

**That** Report LGL2025-004, **Rental Protection By-laws – Preventing Renovictions and Conversion of Rental Housing to Non-Rental Use**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.2 PR2025-003

**Parks and Facilities By-Law Update**

Ryan Smith, Manager, Parks and Recreation

**CW2025-086**

**That** Report PR2025-003, **Parks and Facilities By-Law Update**, be received;

**That** By-Law 2006-147, being the By-Law to Regulate Public Parks and Facilities, be amended, as outlined in Appendix A to Report PR2025-003;

**That** the necessary By-Law to amend By-Law 2006-147 be brought forward to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.3 PR2025-004

**Victoria Rail Trail By-Law Update**

Ryan Smith, Manager, Parks and Recreation

**CW2025-087**

**That** Report PR2025-004, **Victoria Rail Trail By-Law Update**, be received;

**That** a By-Law to Repeal and Replace By-Law 2007-107, being the By-Law to Regulate and Govern Trail Uses Along the Rail Trail Corridor in the City of Kawartha Lakes, be approved;

**That** the By-Law, substantially in the form attached as Appendix B to Report PR2025-004, be brought forward to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.4 ED2025-002

**2024 Kawartha Lakes Business Count**

Rebecca Mustard, Manager, Economic Development

**CW2025-088**

**That** Report ED2025-002, **2024 Kawartha Lakes Business Count**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.5 ED2024-011

**Proposed Heritage Designation of 55 Main Street, Village of Bobcaygeon (Bobcaygeon Town Hall)**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2025-089**

**That** Report ED2025-011, **Proposed Heritage Designation of 55 Main Street, Village of Bobcaygeon (Bobcaygeon Town Hall)**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 55 Main Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, consultation with the property owner and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.6 ENG2025-011

**Request for an All-Way Stop - Mary Street West and Adelaide Street South, Lindsay**

Gordon Archibald, Senior Engineering Technician

**CW2025-090**

**That** Report ENG2025-011, **Request for All-Way Stop - Mary Street West and Adelaide Street South, Lindsay** be received;

**That** the installation of an all-way stop at the intersection of Mary Street West and Adelaide Street South, Lindsay, be approved;

**That** flashing red beacons be installed to provide a warning of the new all-way stop at this intersection;

**That** the necessary By-Law for the above recommendations be forwarded to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.7 ENG2025-012

**Request for Speed Posting on Valentia Road and an All-Way Stop at Valentia Road and Ramsey Road, Little Britain**

Gordon Archibald, Senior Engineering Technician

**CW2025-091**

**That** Report ENG2025-012, **Request for Speed Posting on Valentia Road and All-Way Stop at Valentia Road and Ramsey Road**, be received;

**That** Valentia Road from Little Britain Road to Ramsey Road be posted for speed at 60km/hr; and

**That** the installation of an all-way stop, with flashing beacons, at the intersection of Valentia Road and Ramsey Road, Little Britain, be approved;

**That** the necessary By-Laws for the above recommendations be forwarded to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.8 ENG2025-013

**Request for Changes to Speed Transition Zones**

Joseph Kelly, Transportation Management Supervisor

**CW2025-092**

**That** Report ENG2025-013, **Request for Changes to Speed Transition Zones**, be received;

**That** By-Law 2005-328, being a By-Law to Establish Speed Limits, be amended to change provisions regarding 60km/hr transition zones approaching hamlets to allow for a minimum length of 250m where the roadside environment allows;

**That** the necessary By-law for the above recommendations be forwarded to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.9 ENG2025-014

**Request for an All-Way Stop - Cambridge Street and Peel Street, Lindsay**

Joseph Kelly, Traffic Management Supervisor

**CW2025-093**

**That** Report ENG2025-014, **Request for All-Way Stop – Cambridge Street and Peel Street, Lindsay**, be received;

**That** the installation of an all-way stop at the intersection Cambridge Street and Peel Street, Lindsay, be approved;

**That** the necessary By-Law for the above recommendation be brought forward to Council for adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**



7.2 Items Extracted from Consent

**8. New or Other Business**

8.1 COW2025-04.8.1

**Memorandum Regarding an Ontario Digital Public Library**

Councillor Joyce

**CW2025-094**

**That** the Memorandum from Councillor Joyce, **regarding an Ontario Digital Public Library**, be received;

**That** the City of Kawartha Lakes encourage the Province of Ontario to support the creation of an Ontario Digital Public Library, in line with the recommendation from the Ontario Federation of Public Libraries (FOPL);

**That** a copy of this recommendation, as generally outlined in the draft letter attached to this Memorandum, be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the MPP for Haliburton-Kawartha Lakes-Brock, the Executive Director of the Ontario Federation of Public Libraries and the Association of Municipalities of Ontario; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

8.2 COW2025-04.8.2

**Memorandum Regarding an Exemption to Building By-Law Fees for Building Permits to Remove Storm Water Connections from the Municipal Sanitary Sewage System**

Councillor Perry

**CW2025-095**

**That** the Memorandum from Councillor Perry, **regarding an Exemption to Building By-Law fees for Building Permits to Remove Connections Relating to Storm Water from the Municipal Sanitary Sewage System**, be received;

**That** the Chief Building Official bring forward an amendment to the fee schedule for By-Law 2024-219, being the By-Law to Provide for the Administration and Enforcement of the Building Code Act, 1992 within the City of Kawartha Lakes, to

exempt applications related specifically to the plumbing modifications required to remove storm water connections from the municipal sanitary sewer system; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**9. Adjournment**

**CW2025-096**

**Moved By** Councillor Richardson

**Seconded By** Mayor Elmslie

**That** the Committee of the Whole Meeting adjourn at 4:31 p.m.

**Carried**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk