

The Corporation of the City of Kawartha Lakes

Minutes

Development Charges Task Force Meeting

DC2025-004
Monday, April 7, 2025
2:30 P.M.
Purchasing Boardroom
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Councillor Tracy Richardson
Bernard Finney
Sal Polito
Karl Repka
Jeff Solly
Mark Wilson

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1. Call to Order

Chair Polito called the meeting to order at 2:33 p.m. K. Repka, J. Solly, M. Wilson, B. Finney, and Councillor Richardson were in attendance.

A. Found and L. Peimann were also in attendance.

2. Administrative Business

2.1 Adoption of Agenda

DCTF2025-014

Moved By Councillor Richardson

Seconded By B. Finney

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

No declarations of pecuniary interest were disclosed.

2.3 Adoption of Minutes

DCTF2025-015

Moved By K. Repka

Seconded By J. Solly

That the Minutes of the Development Charges Task Force meeting held on March 24, 2025, be adopted as circulated.

Carried

3. Deputations/Presentations

There were no deputations or presentations.

4. Correspondence

There was no correspondence.

5. New or Other Business

5.1 Review of Information Provided by Staff to Task Force

A. Found advised that he is now in receipt of the 2019-2023 Treasurer's Statements, which contain a large amount of information. He requested

clarification from the Task Force regarding the specific information being sought from these statements. The Task Force advised it is looking to understand development charges reserve activity (draws and contributions), balances and debt obligations. A. Found committed to making best efforts to obtain this information, along with the outstanding 2024 Treasurer's Statement, from Treasury Division for the next meeting, recognizing that Treasury Division staff remain preoccupied with the audit of 2024 finances.

5.2 Review of Issue Tracker to Inform Recommendations

A. Found walked the Task Force through the Issue Tracker, which staff developed based on expressions made at the previous Task Force meeting. Information in the Issue Tracker is organized into the following fields:

- Number - numbers 1, 2, 3 etc. identifying issues
- Category - category (administration, capital planning, economic growth, etc.) for issue classification purposes
- Issue - name of issue raised for consideration and exploration
- Source - Task Force or staff member tasked with researching the issue, obtaining additional information, and reporting back to the Task Force accordingly
- Guiding Questions - questions setting the context around the issue
- Review Comments - responses to guiding questions and provision of additional context and considerations to inform recommendations
- Tentative Recommendation(s) - potential recommendations based on the foregoing information and intent of the Task Force

At this time, the Issue Tracker consists of the 2019 Task Force's issues as well as the current Task Force's issues as identified at its meeting of March 24, 2025. At the next meeting, A. Found intends to walk the Task Force through the 2019 recommendations and note which ones were implemented or not and why. This will aid the Task Force in determining whether any of the 2019 recommendations should be considered in some manner for reiteration in 2025. For each current issue, a Task Force member or A. Found volunteered to assume assignment.

5.3 Task Force Meeting Schedule and Work Plan

A. Found advised Watson and Associates has a scheduling conflict respecting the June 9, 2025 meeting date and is thus unavailable. Dates and times of

scheduled Task Force meetings were reviewed and amended as follows by consensus:

April 21, 1:00 pm - time changed to 2:30 pm - B. Finney will not be in attendance

May 5, 2:30 pm - no change

May 26, 1:00 - time changed to 2:30 pm - J. Solly will not be in attendance

June 9, 1:00 pm - date and time change to June 16 at 2:30 pm

June 23, 1:00 pm - time changed to 2:30 pm

All meetings will take place in the Weldon Room, City Hall.

5.4 Other Business

No other business was raised.

6. **Next Meeting**

The next meeting will be Monday, April 21 at 2:30 p.m. in the Weldon Room, City Hall.

7. **Adjournment**

DCTF2025-016

Moved By J. Solly

Seconded By M. Wilson

That the Development Charges Task Force Meeting adjourn at 4:07 p.m.

Carried