

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**VICTORIA MANOR COMMITTEE OF MANAGEMENT**

**VMC2017-008**  
**Monday, October 16, 2017**  
**9:30 A.M.**  
**Victoria Manor Boardroom**  
**Victoria Manor, Second Floor**  
**220 Angeline Street South, Lindsay, Ontario**

**MEMBERS:**  
**Councillor Doug Elmslie**  
**Councillor Gerard Jilesen**  
**Councillor Mary Ann Martin**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

Chair Elmslie called the meeting to order at 9:36 a.m. Councillors M.A. Martin, J. Pollard and K. Seymour-Fagan were in attendance.

Manager of Resident and Family Services Holly Speedie, Director of Human Services Rod Sutherland, Executive Assistant Holly Russett and Sienna Senior Living VP Operations and Long Term Care Sanja Freeborn were also in attendance.

**2. ADOPTION OF AGENDA**

**VMCM2017-084**

**Moved By** Councillor Pollard

**Seconded By** Councillor Martin

**RESOLVED THAT** the agenda be adopted as circulated.

**CARRIED**

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest noted.

**4. DEPUTATIONS AND PRESENTATIONS**

None

**5. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**VMCM2017-085**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the minutes of the Victoria Manor Committee of Management meeting held on September 18, 2017, be adopted as circulated.

**CARRIED**

**6. BUSINESS ARISING FROM PREVIOUS MEETINGS**

None

**7. CORRESPONDENCE**

**VMCM2017-086**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Pollard

**RESOLVED THAT** the October 16, 2017 Memorandums from Pamela Kulas, Items 7.1, 7.2 and 7.3 regarding Ministry of Health and Long Term Care Inspections Reports, be received.

**CARRIED**

- 7.1 Memorandum - Ministry of Health - Inspection Report 2017 623626 007**
- 7.2 Memorandum - Ministry of Health - Inspection Report 2017 640601 0012**
- 7.3 Memorandum - Ministry of Health - Inspection Report 2017 640601 0013**

**8. REPORTS**

- 8.1 Victoria Manor Operations Report to Committee of Management, September 2017**

**VMCM2017-087**

**Moved By** Councillor Martin

**Seconded By** Councillor Seymour-Fagan

**RESOLVED THAT** the Victoria Manor Operations Report to Committee of Management, September 2017, provided by Sienna Senior Living, be received for information.

**CARRIED**

**9. CLOSED SESSION**

**VMCM2017-088**

**Moved By** Councillor Pollard

**Seconded By** Councillor Martin

**RESOLVED THAT** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, October 16, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25

**CARRIED**

**10. OTHER NEW BUSINESS**

**10.1 LHIN Planning Groups**

Director Sutherland is attending the LHIN Sub-Region Planning Groups. Updates will be brought to Committee of Management as the come.

## 10.2 Victoria Manor Tour

The Eastern Ontario Wardens Caucus has arranged a tour of Victoria Manor for Mayors, CEOs and Wardens. Board Directors are welcome to attend. Thursday October 19th, 2017.

## 10.3 Closed Session

*Holly Speedie and Sanja Freeborn left the meeting here.*

**VMCM2017-092**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, October 16, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25

**CARRIED**

### 10.3.1 Management Contract Renewal - verbal update - Rod Sutherland, Municipal Act, 2001 s.239(2)(f)

### 10.3.2 Personnel Issue - verbal update - Rod Sutherland, Municipal Act 2001 s.239(2)(b)

### 10.3.3 CUPE 1167 Negotiations - verbal update - Rod Sutherland, Municipal Act, 2001 s.239(2)(d)

## 11. MATTERS FROM CLOSED SESSION

None

## 12. NEXT MEETING

November 20, 2017, Victoria Manor Boardroom, commencing at 9:30 a.m.

## 13. ADJOURNMENT

**VMCM2017-094**

**Moved By** Councillor Pollard

**Seconded By** Councillor Martin

**RESOLVED THAT** the Victoria Manor Committee of Management Meeting adjourn at 10:15 a.m.

**CARRIED**