

**The Corporation of the City of Kawartha Lakes**  
**MINUTES**  
**VICTORIA MANOR COMMITTEE OF MANAGEMENT**

**VMC2017-009**  
**Monday, November 20, 2017**  
**9:30 A.M.**  
**Victoria Manor Boardroom**  
**Victoria Manor, Second Floor**  
**220 Angeline Street South, Lindsay, Ontario**

**MEMBERS:**  
**Councillor Doug Elmslie**  
**Councillor Gerard Jilesen**  
**Councillor Mary Ann Martin**  
**Councillor John Pollard**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request.**

**1. CALL TO ORDER**

Chair Elmslie called the meeting to order at 9:35 a.m. Councillors G. Jilesen, M.A. Martin and J. Pollard were in attendance.

Administrator Pamela Kulas, Director of Human Services Rod Sutherland, Executive Assistant Holly Russett, Sienna Senior Living VP Operations and Long Term Care Sanja Freeborn and Sienna Clinical Partner Cynthia Pirs-Thibeault were also in attendance.

**2. ADOPTION OF AGENDA**

**VMCM2017-095**

**Moved By** Councillor Pollard

**Seconded By** Councillor Martin

**RESOLVED THAT** the agenda be adopted as circulated.

**CARRIED**

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest noted.

**4. DEPUTATIONS AND PRESENTATIONS**

**4.1 Medication Management Program Presentation - Sienna Senior Living**

**VMCM2017-096**

**Moved By** Councillor Jilesen

**Seconded By** Councillor Martin

**RESOLVED THAT** the presentation by Cynthia Pirs-Thibeault, Sienna Clinical Partner at Victoria Manor, regarding the Medication Management Program, be received.

**CARRIED**

**5. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**VMCM2017-097**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the minutes of the Victoria Manor Committee of Management meeting held on October 16, 2017, be adopted as circulated.

**CARRIED**

**6. BUSINESS ARISING FROM PREVIOUS MEETINGS**

None

**7. CORRESPONDENCE**

None

**8. REPORTS**

**8.1 Victoria Manor Operations Report to Committee of Management, October 2017**

**VMCM2017-098**

**Moved By** Councillor Pollard

**Seconded By** Councillor Martin

**RESOLVED THAT** the Victoria Manor Operations Report to Committee of Management, October 2017, provided by Sienna Senior Living, be received for information.

**CARRIED**

**9. CLOSED SESSION**

**VMCM2017-099**

**Moved By** Councillor Jilesen

**Seconded By** Councillor Pollard

**RESOLVED THAT** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, November 20, 2017 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2) of the Municipal Act, S.O. 2001. S.25

**CARRIED**

**10. MATTERS FROM CLOSED SESSION**

None

**11. OTHER NEW BUSINESS**

MOHLTC has announced more funding for beds. This will be consider on the Renewal Strategy Application. Research will be done prior to the application identifying whether to pursue additional beds to the new build.

A Nurse Practitioner has joined Victoria Manor full-time

Staff will be asked to present in January to Committee on Recreation and Leisure

### **Upcoming Events**

Nov 18 the annual Bazaar was held and a float was entered into the Santa Claus Parade

Nov 23 is the Staff Christmas Party

Dec 1 is the Resident Christmas Party

Dec 6 Resident Council is hosting an appreciation event for staff

Dec 14 Open Doors - to CKL Staff and Community - a fundraiser chili lunch will be held and donations to food bank will be accepted

Jan 9 & 10 Leadership Annual Strategic Planning Days

Jan 29 Annual Operational Planning

### **12. NEXT MEETING**

December 18th, 2017, Victoria Manor Boardroom, commencing at 9:30 a.m.

### **13. ADJOURNMENT**

**VMCM2017-104**

**Moved By** Councillor Martin

**Seconded By** Councillor Pollard

**RESOLVED THAT** the Victoria Manor Committee of Management Meeting adjourn at 10:33 a.m.

**CARRIED**