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Memorandum

To: The Mayor and Members of Council
Date: December 12, 2017
From: Cathie Ritchie, City Clerk
Subject: January 9, 2018 Council Meeting Cancellation

Background

Council approved the 2018 meeting schedule on October 24, 2017 Resolution No. CR2017-911, which included January 9th, 2018 as a regular scheduled meeting date.

Due to scheduling staff have identified that there may not be sufficient time to prepare and provide Council and the Public with the meeting documents and information in accordance with Section 4.05 of the Procedural By-law "Notice and Agenda Distribution".

Recommendation

Resolved That the Memorandum regarding the January 9th, 2018 meeting cancellation be received; and

That Council approves the cancellation of the January 9th, 2018 Council Meeting; and

That notice of the meeting cancellation will be posted on the City Website.