

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2025-06**  
**Tuesday, June 3, 2025**  
**Open Session Commencing at 11:30 a.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Doug Elmslie**  
**Deputy Mayor Charlie McDonald**  
**Councillor Ron Ashmore**  
**Councillor Mark Doble**  
**Councillor Dan Joyce**  
**Councillor Mike Perry**  
**Councillor Tracy Richardson**  
**Councillor Pat Warren**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Mayor Elmslie called the Meeting to order at 11:30 a.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, M. Doble, D. Joyce, M. Perry, T. Richardson, and P. Warren were in attendance in Council Chambers.

Councillor E. Yeo was in attendance electronically.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, J. Rojas, Fire Chief T. Jones, Acting Director O. Vigelius and Chief Building Official S. Murchison were also in attendance in Council Chambers.

City Solicitor R. Carlson was in attendance electronically.

**2. Adoption of Agenda**

**CW2025-111**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** the Agenda for the Committee of the Whole of Tuesday, June 3, 2025, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Statutory Public Meeting**

**Amendment to By-Law 2024-219, Being a By-Law to Provide for the Administration and Enforcement of the Building Code Act, 1992, within the City of Kawartha Lakes**

Susanne Murchison, Chief Building Official

Mayor Elmslie stated that, as required under Section 7(6) of The Building Code Act, a Public Meeting was being held prior to the Council making decisions on proposed amendments to the By-Law to Provide for the Administration and Enforcement of the Building Code Act, 1992, within the City of Kawartha Lakes, being By-Law 2024-219. The Mayor asked staff to provide an overview of the proposed changes for By-Law 2024-219.

Susanne Murchison, Chief Building Official, provided an overview of the By-Law to Provide for the Administration and Enforcement of the Building Code Act,

being By-Law 2024-219, and noted that the proposed amendment would waive the building permit fee associated with an application to disconnect storm sewage connections from the City's sanitary sewage system. The amendment is meant to encourage property owners who currently have illegal storm connections from sump pumps, roof leaders and/or downspouts, into the sanitary sewer system, to disconnect and direct them either to a storm sewer system or to discharge overland.

Encouraging property owners to remove the excess inflow into the sanitary sewer system will also help save expensive capital investment for wastewater collection.

**CW2025-112**

**Moved By** Councillor Perry

**Seconded By** Councillor Warren

**That** the presentation by Susanne Murchison, Chief Building Official, **regarding a Proposed Amendment to By-Law 2024-219, being a By-Law to Provide for the Administration and Enforcement of the Building Code Act, 1992, within the City of Kawartha Lakes**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.1 Public Comments and Correspondence Regarding an Amendment to By-Law 2024-219

Mayor Elmslie called for interested parties who wished to make comment on the proposed amendments to By-Law 2024-219; no persons were present. Mayor Elmslie confirmed that no correspondence had been submitted relating to the proposed amendments to By-Law 2024-219.

4.2 Business Arising from the Public Meeting

4.2.1 BLDG2025-001

**Building By-Law 2024-219 Amendment No. 1**

Susanne Murchison, Chief Building Official

**CW2025-113**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** Report BLDG2025-001, **Building By-law 2024-219 Amendment No 1**, be received;

**That** Table 2 within Schedule A to By-Law 2024-219, be amended as outlined in Appendix A to Report BLDG2025-001;

**That** the necessary amending by-law be brought forward adoption; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

4.3 Adjournment of the Statutory Public Meeting

The Statutory Public Meeting for proposed amendments to By-Law 2024-219 was adjourned at 11:40 p.m.

5. **The Meeting will Recess at 12:00 p.m. and Reconvene at 1:00 p.m.**

The Meeting recessed at 11:40 a.m. and reconvened at 1:00 p.m.

6. **Land Acknowledgement and Observance of National Indigenous Peoples Day**

Mayor Elmslie read the Land Acknowledgement for the City of Kawartha Lakes. Mayor Elmslie also spoke to National Indigenous Peoples Day which serves as a reminder of the resilience and strength of Indigenous communities. It is a day when we come together to honor their unique heritage, traditions, and knowledge that has been passed down through generations.

7. **Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

8. **Mayoral Announcements**

Mayor Elmslie noted that Mayoral Announcements will be included as an item on the Agenda for Committee of the Whole Meetings on a go-forward basis to provide a mechanism for the timely recognition of local events.

Mayor Elmslie announced that a flag raising will be held at City Hall on June 5th in recognition of Pride Month. Residents were encouraged to attend the local Pride events that will be held in the month of July.

Mayor Elmslie also announced that National Trails Day will be celebrated on June 7th at the Lindsay Recreation Complex. Residents were encouraged to attend.

In addition, June is recognized as Recreation and Parks Month and the City's Parks and Recreation Division is excited to offer numerous programs, for all ages, to provide an opportunity for residents to keep active and engaged throughout the month of June.

Finally, June is also Seniors Month, a time to recognize the hard work and dedication of our seniors. Not only do they hold a great deal of knowledge that they pass on to the next generations, they also help strengthen our communities in many ways.

## **9. Presentations**

### **9.1 COW2025-06.9.1**

#### **Presentation of the Accessibility Awareness Recognition Awards**

Christine Briggs, IDEA Partner

Elizabeth Peeters, Chair, City of Kawartha Lakes Accessibility Advisory Committee

Christine Briggs, IDEA Partner for the City of Kawartha Lakes, welcomed everyone to the presentation of the Accessibility Awareness Recognition Awards. She also provided an overview of the awards program and introduced the new Kathryn Peeters Youth Accessibility Award which will celebrate contributions to accessibility by young people and also honour the legacy of Kathryn Peeters. Kathryn was a former recipient of the Barbara McArthur Award and a shining example of what this new youth award will represent.

Accessibility Awareness Recognition Awards were presented as follows:

- Outstanding Contribution - Business: The Wheat Sheaf
- Outstanding Contribution - Business: The Symposium Cafe
- Outstanding Contribution - Business: Ken Reid Conservation Area
- Outstanding Contribution - Business: Trinity United Church, Bobcaygeon
- Outstanding Contribution - Business: CMS Web Solutions
- Outstanding Contribution - New Build or Modification: Fieldside Yoga
- Outstanding Contribution - City Employee or Team: Lindsey Shoenmakers

- Barbara McArthur Memorial Award of Distinction: John and Cheryl Hassan

The Meeting recessed at 1:25 p.m. and reconvened at 1:30 p.m.

**CW2025-114**

**Moved By** Deputy Mayor McDonald

**Seconded By** Councillor Perry

**That** the presentation by Christine Briggs, IDEA Partner, and Elizabeth Peeters, Chair of the City of Kawartha Lakes Accessibility Advisory Committee, **regarding Accessibility Awareness Recognition Awards**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**10. Deputations**

**10.1 COW2025-06.10.1**

**Request for Reimbursement of Landfill Fees**

Justin Kanitz

June Kanitz

Justin and June Kanitz provided an overview of their request to have landfill fees that they incurred, in the amount of \$29.44, reimbursed. They advised that they incurred the landfill fees due to their need to dispose of spoiled food that resulted from the extended power outage following the ice storm that occurred in March. They were out of the area following the ice storm and were not able to access the free disposal bins that had been available for area residents. They advised that they believed that it was unfair that they had to incur fees for the disposal of spoiled food while other residents were able to use the free disposal bins.

**CW2025-115**

**Moved By** Councillor Perry

**Seconded By** Councillor Doble

**That** the deputation of Justin and June Kanitz, **regarding a Request for Reimbursement of Landfill Fees**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

10.2 COW2025-06.10.2

**Eastern Ontario Regional Network (EORN) Annual Update**

Jason St. Pierre, Eastern Ontario Regional Network

Jason St. Pierre, with the Eastern Ontario Regional Network, provided an update on the Cell Gap Project. He outlined the goals of the Cell Gap Project, how the project is funded and how they are working to achieve 99% coverage for phone calls, 95% coverage for email, web browsing and social media services and 85% coverage for video conferencing, moving streaming and other more data intensive applications.

**CW2025-116**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** the deputation of Jason St. Pierre, of the Eastern Ontario Regional Network, **regarding the Annual Update from the Eastern Ontario Regional Network**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**11. Correspondence**

**12. Presentations**

12.1 COW2025-06.12.1

**Lake Management Implementation Action Plan: 2024 Accomplishments Presentation**

Carolyn Snider, Administration Support, Conservation Programs, Kawartha Conservation

Nancy Apsden, Director, Integrated Watershed Management, Kawartha Conservation

Carolyn Snider, Administration Support of Conservation Programs at Kawartha Conservation, and Nancy Apsden, Director of Integrated Watershed Management at Kawartha Conservation, provided an overview of the Lake Management Implementation Action Plan and their 2024 Accomplishments. The overview included a summary of the 2024 successes, the incentive grant program, the implementation of the outreach program, and detail on the rural,

shoreline and urban programs that are administered through Kawartha Conservation.

**CW2025-117**

**Moved By** Councillor Warren

**Seconded By** Councillor Richardson

**That** the presentation by Carolyn Snider, Administration Support, Conservation Programs with Kawartha Conservation, **regarding the Lake Management Implementation Action Plan: 2024 Accomplishments**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**13. Consent Matters**

**Moved By** Councillor Doble

**Seconded By** Councillor Yeo

**That** all of the proposed recommendations shown in Section 13.1 of the Agenda be approved by the Committee of the Whole in the order that they appear on the Agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**13.1 Reports**

**13.1.1 RS2025-026**

**Proposed Surplus Declaration, Closure and Sale of a Portion of Shoreline Road Allowance Adjacent to 195 Campbell Beach Road, Carden**

Christine Oliver, Law Clerk - Realty Services

**CW2025-118**

**That** Report RS2025-026, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance Adjacent to 195 Campbell Beach Road, Carden**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 195 Campbell Beach Road, Carden, and Legally Described as Part of the Shoreline Road Allowance Lying in Front of Lot 12, Concession 1, Carden, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale (including a condition that the subject portion of shoreline road allowance merge with the purchaser's adjacent property on closing);

**That** Council set the value of the land at the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake, unless the purchaser wishes to pay for an appraisal, in which case, Council set the value of the land at the lower of the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake or the appraised value;

**That** Staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

**That** a by-law (with any amendments deemed necessary) to close the shoreline road allowance and authorize its disposition shall be passed, if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law, if appropriate;

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

13.1.2 ED2025-007

**Phase Three Cultural Centre Workplan**

Donna Goodwin, Economic Development Officer - Arts, Culture and Heritage

**CW2025-119**

**That** Report ED2025-007, **Phase Three (3) Cultural Centre Workplan**, be received for information; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

13.1.3 ED2025-013

**Proposed Heritage Designation of 15 Sussex Street North, Town of Lindsay**  
Emily Turner, Economic Development Officer - Heritage Planning

**CW2025-120**

**That** Report ED2025-013, **Proposed Heritage Designation of 15 Sussex Street North, Town of Lindsay**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 15 Sussex Street North under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate and consultation with the property owner(s), and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

13.1.4 ED2025-014

**Proposed Heritage Designation of 90 Bolton Street, Village of Bobcaygeon (Orr Building)**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2025-121**

**That** Report ED2025-014, **Proposed Heritage Designation of 90 Bolton Street, Village of Bobcaygeon (Orr Building)**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 90 Bolton Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** Staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, consultation with the property owner and preparation of the designating by-laws; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

13.2 Items Extracted from Consent

**14. New or Other Business**

14.1 COW2025-06.14.1

**Memorandum Regarding Concerns with Elements of Bill 5, Being the Protect Ontario by Unleashing Our Economy Act, 2025**

Councillor Doble

Councillor Warren

**CW2025-122**

**That** the Memorandum from Councillors Warren and Doble regarding, **Concerns with Elements of Bill 5**, be received;

**That** the City objects to specific provisions in Bill 5 that would reduce environmental protections or override municipal planning authority; and

**That** the City requests the Province of Ontario to advance housing and infrastructure growth through policies that respect sound environmental planning principles and uphold the planning tools available to local governments; and

**That** this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Minister of the Environment, Conservation and Parks, and the Minister of Health; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

14.2 COW2025-06.14.2

**Memorandum Regarding Speed Limit Posting - Daytonia Beach Road, Pleasure Street and Admiral Drive**

Councillor Perry

**CW2025-123**

**That** the Memorandum from Councillor Perry regarding, **Speed Limit Posting for Daytonia Beach Road, Pleasure Street and Admiral Drive**, be received;

**That** staff be directed to perform a speed limit warrant for the shoreline community on Daytonia Beach Road, Pleasure Street, and Admiral Drive;

**That** staff proceed through the speed posting process which includes the drafting of a by-law for successful warrants or a report to Council on failed warrants; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**15. Adjournment**

**CW2025-124**

**Moved By** Councillor Yeo

**Seconded By** Councillor Perry

**That** the Committee of the Whole Meeting adjourn at 2:44 p.m.

**Carried**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk