

The Corporation of the City of Kawartha Lakes

Minutes

Development Charges Task Force Meeting

DC2025-009
Monday, July 7, 2025
2:30 P.M.
Weldon Room
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Councillor Tracy Richardson
Bernard Finney
Sal Polito
Karl Repka
Jeff Solly
Mark Wilson

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1. **Call to Order**

Chair Polito called the meeting to order at 2:35 p.m. Councillor Richardson, B. Finney, and J. Solly were in attendance.

A. Found, L. Peimann, S. Beukeboom and S. Murchison were also in attendance.

Absent: K. Repka and M. Wilson.

2. **Administrative Business**

2.1 Adoption of Agenda

DCTF2025-034

Moved By Councillor Richardson

Seconded By B. Finney

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes

DCTF2025-035

Moved By J. Solly

Seconded By Councillor Richardson

That the minutes of the Development Charges Task Force meeting held on June 23, 2025, be adopted as circulated.

Carried

3. **Deputations/Presentations**

There were no deputations or presentations.

4. **Correspondence**

4.1 DC2025-09.4.1

Development Charge Credits for Aggregated and Phased Developments -
Bernard Finney

DCTF2025-036**Moved By** Councillor Richardson**Seconded By** J. Solly**That** the correspondence from B. Finney, be received; and,**That** this matter be discussed under Item 5.3.**Carried**

4.2 DC2025-09.4.2

Local Service Policy Comparison Review - Jeff Solly

DCTF2025-037**Moved By** Councillor Richardson**Seconded By** J. Solly**That** the correspondence from J. Solly, be received; and,**That** this matter be discussed under Item 5.3.**Carried****5. New or Other Business**

5.1 DC2025-09.5.1

Discussion of Draft DC Study Findings

No questions or concerns were raised.

5.2 DC2025-09.5.2

Review of Issue Tracker

Consensus was reached to add to the Issue Tracker an issue concerning the need for improvements to DC-related processes (e.g. Treasurer's Statements, DC collections, etc.), a need which could be in part met through training by Watson and outsourced process mapping.

5.3 DC2025-09-5.3

Reports on Issue Assignments

Each task force member and staff person was asked to submit to A. Found a written report dealing with each issue he or she is assigned in the Issue Tracker.

The report should set out the (i) issue(s) at hand, (ii) research findings, (iii) proposed recommendations, and (iv) rationale for the proposed recommendations. Bernard's report serves as an instructive guide for report structure. the reports are needed to inform recommendation formulation by the Task Force.

5.4 DC2025-09.5.4

Formulation of Draft Recommendations

The Task Force deferred this item to the next meeting.

A. Found stressed the pressing need for the Task Force to finalize its recommendations at its July 21 meeting, in order for staff and Watson to have sufficient time to address the recommendations in the DC Study.

6. **Next Meeting**

The next meeting is scheduled for Monday, July 14, 2025 at 9:00 a.m. in the Weldon Room at City Hall.

7. **Adjournment**

DCTF2025-038

Moved By J. Solly

Seconded By B. Finney

That the Development Charges Task Force Meeting adjourn at 3:27 p.m.

Carried