



Council Report

Report Number:	CLK2025-006
Meeting Date:	July 22, 2025
Title:	Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board
Description:	Terms of Reference Approval
Author and Title:	Sarah O'Connell, Deputy Clerk

Recommendation(s):

That Report CLK2025-006, **Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board**, be received; and

That the Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board, as attached as Appendix A to Report CLK2025-006, be approved.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Regular Council Meeting of April 30, 2024, Council approved By-Law 2024-100 to establish the City of Kawartha Lakes O.P.P. Detachment Board in accordance with the Community Safety and Policing Act, 2019 and Ontario Regulation 135/24. A copy of By-Law 2024-100 has been included as Appendix A. As a follow-up to the approval of By-Law 2024-100, Terms of Reference have been developed to serve as a guiding document for meetings that will be held by the City of Kawartha Lakes O.P.P. Detachment Board. A copy of the proposed Terms of Reference have been included as Appendix B.

Rationale:

The Terms of Reference will provide a clear understanding of the mandate for the City of Kawartha Lakes O.P.P. Detachment Board and the process that will be followed for the meetings that are held by the Board. The proposed Terms of Reference were considered by the City of Kawartha Lakes O.P.P. Detachment Board Meetings that were held on January 28, 2025 and March 25, 2025. The Terms of Reference are now being presented to Council for consideration as the final step in the approval process.

Other Alternatives Considered:

There are no noted alternatives to be considered.

Alignment to Strategic Priorities

The purpose and context of this report aligns with Strategic Priority area for Good Government within the 2024-2027 Kawartha Lakes Strategic Plan. The Terms of Reference provide a clear outline of the process that will follow which will reinforce openness and transparency for the meetings that are held by the City of Kawartha Lakes O.P.P. Detachment Board.

Financial/Operation Impacts:

There are no noted financial or operational impacts associated with the approval of a Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board.

Consultations:

City of Kawartha Lakes O.P.P. Detachment Board

Attachments:

Appendix A – By-Law 2024-100, Being a By-Law to Establish the City of Kawartha Lakes O.P.P. Detachment Board



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Appendix A

Appendix B – Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board



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Appendix B

Department Head email: critchie@kawarthalakes.ca

Department Head: Cathie Ritchie, City Clerk