

The Corporation of the City of Kawartha Lakes
Minutes
Victoria Manor Committee of Management Meeting

VMC2025-02
Thursday, July 10, 2025
11:30 A.M.
Electronic Participation Meeting

Members:
Councillor Ron Ashmore
Deputy Mayor Charlie McDonald
Councillor Mike Perry
Councillor Emmett Yeo

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1. Call to Order

Deputy Mayor called the meeting to order at 11:32 a.m. Deputy Mayor McDonald, Councillor Perry and Councillor Ashmore were in attendance.

Director Cheryl Faber, Treasurer Carolyn Daynes, Executive Assistant Holly Russett, Executive Director Denise Bulmer, Vice President Regional Operations LTC Sienna Senior Living Philippa Welch, Senior Director – Long-term Care Operations Finance Sienna Senior Living Rachael Lee and Sienna Manager Operations Finance Sienna Senior Living Min Lee were also in attendance.

Regrets: Councillor Yeo

2. Adoption of Agenda

VMCM2025-014

Moved By Councillor Ashmore

Seconded By Councillor Perry

That the July 10, 2025 agenda be adopted as circulated.

Carried

3. Disclosures of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations and Presentations

4.1 Operating Plan 2025 Update - Philippa Welch

VMCM2025-015

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the Operating Plan 2025 Update Presentation, be received for information.

Carried

5. Approval of the Minutes of the Previous Meeting

- 5.1 Approval of the Minutes of the February 10, 2025 meeting of the Victoria Manor Committee of Management

VMCM2025-016

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the minutes of the Victoria Manor Committee of Management meeting held February 10, 2025, be adopted as circulated.

Carried

6. Business Arising from Previous Meetings

None

7. Reports

- 7.1 Financial Update - Sienna Staff

VMCM2025-017

Moved By Councillor Ashmore

Seconded By Councillor Perry

That the Financial Update from Sienna Staff, be received for information.

Carried

- 7.2 Victoria Manor Operations Report to Committee of Management, March and April 2025

VMCM2025-018

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the Victoria Manor Operations Report to Committee of Management, March and April 2025, provided by Sienna Senior Living, be received for information.

Carried

7.3 VMC2025-02 Ontario Health 2025-26 Level of Care Funding

VMCM2025-019

Moved By Councillor Ashmore

Seconded By Councillor Perry

That Report VMC2025-02, "Ontario Health 2025-26 LTCH Level of Care Funding Memo", be received; and

That Committee of Management recommend receipt of these funds and sign back of the attestation form for the 2025-26 Victoria Manor Level of Care Funding to Ontario Health, as per delegated authority by the Mayor and Clerk, on behalf of the City.

Carried

7.4 Annual Reconciliation Report

VMCM2025-020

Moved By Councillor Ashmore

Seconded By Councillor Perry

That staff be directed to review and execute the submission of the 2023 Annual Reconciliation Report to the Ministry as per the deadline.

Carried

Sienna Staff D. Bulmer, P. Welch, R. Lee and M. Lee left the meeting here at 12:47 p.m.

8. **Closed Session**

VMCM2025-021

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Thursday, July 10, 2025 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2))(b)(d)(e)(g) of the Municipal Act, S.O. 2001. S.25

Carried

9. Next Meeting

August 28, 2025, Electronic Participation, commencing at 9:30 p.m.

10. Adjournment

VMCM2025-025

Moved By Councillor Ashmore

Seconded By Councillor Perry

That the Victoria Manor Committee of Management Meeting adjourn at 1:10 p.m.

Carried