

# **The Corporation of the City of Kawartha Lakes**

## **Minutes**

### **Regular Council Meeting**

**CC2025-08**

**Tuesday, July 22, 2025**

**Open Session Commencing at 11:00 a.m.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

#### **Members:**

**Mayor Doug Elmslie**

**Deputy Mayor Charlie McDonald**

**Councillor Ron Ashmore**

**Councillor Dan Joyce**

**Councillor Mike Perry**

**Councillor Tracy Richardson**

**Councillor Pat Warren**

**Councillor Emmett Yeo**

**Councillor Mark Doble**

**Please visit the City of Kawartha Lakes YouTube Channel at  
<https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings  
electronically.**

**Accessible formats and communication supports are available upon request. The  
City of Kawartha Lakes is committed to accessibility for persons with disabilities.**

**Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible  
accommodation request.**

**1. Call to Order**

Mayor Elmslie called the Meeting to order at 11:00 a.m. Deputy Mayor C. McDonald and Councillors M. Doble, D. Joyce, M. Perry, T. Richardson, and P. Warren were in attendance in Councillor Chambers.

Councillor E. Yeo was in attendance electronically.

Councillor R. Ashmore was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, J. Johnson, J. Rojas, Acting Director O. Vigelius, City Solicitor R. Carlson, Fire Chief T. Jones, Deputy Paramedic Chief S. Lucas, Housing Manager M. Corley and Executive Assistant H. Russett were also in attendance in Council Chambers.

**2. Adoption of Open Session Agenda**

**CR2025-233**

**Moved By** Councillor Warren

**Seconded By** Councillor Richardson

**That** the Agenda for the Open Session of the Regular Council Meeting of Tuesday, July 22, 2025, be adopted as circulated and with the following amendments:

Addition

Item 10.3 being a deputation by Betty Lowes and Kyle Butler, regarding the Green Eden Development, Omemee

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. The Regular Council Meeting Shall Recess for a Kawartha Lakes-Haliburton Housing Corporation Shareholder Meeting**

The Meeting recessed at 11:01 for the Kawartha Lakes-Haliburton Housing Corporation Shareholder Meeting.

**4.1 CC2025-08.4.1**

**Kawartha Lakes-Haliburton Housing Corporation Shareholder Meeting**

Judy Lightbound, Managing Director, Housing Services Corporation

**5. The Regular Council Meeting Shall Reconvene Following the Conclusion of the Kawartha Lakes-Haliburton Housing Corporation Shareholder Meeting**

The Meeting reconvened at 12:01 p.m. following the Kawartha Lakes-Haliburton Housing Corporation Shareholder Meeting.

**6. The Regular Council Meeting Shall Recess at 12:00 p.m. and Will Reconvene at 1:00 p.m.**

The Meeting recessed at 12:01 p.m.

Mayor Elmslie reconvened the Meeting 1:00 p.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, M. Doble, D. Joyce, M. Perry, T. Richardson, and P. Warren were in attendance in Councillor Chambers.

Councillor E. Yeo was in attendance electronically.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, J. Johnson, J. Rojas, Acting Director O. Vigelius, City Solicitor R. Carlson, Fire Chief T. Jones, Deputy Paramedic Chief S. Lucas and Manager of Customer Service B. Clarkson were also in attendance in Council Chambers.

**7. Opening Ceremonies**

**7.1 O Canada**

The Meeting was opened with the singing of 'O Canada'.

**7.2 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**8. Notices and Information by Members of Council and Staff**

**8.1 Council**

Councillor Warren:

- Condolences were expressed at the sudden passing of Frederick Reynolds; Mr. Reynolds helped shape the Village of Bobcaygeon with his many residential developments;
- Residents are encouraged to attend the Hike for Hospice that will be held on August 10th in support of the Kinmount and District Health Foundation; and
- Residents are encouraged to attend Midnight Madness which will be held in Bobcaygeon on August 2nd.

Councillor Doble:

- The Lindsay Milk Run Race was held on July 20th and it was the 47th annual race. Words of appreciation were extended to all of the volunteers who contributed to the organization of the event;
- A new education campaign has been initiated through the City's Jump In platform to promote sidewalk safety. The Walk Your Wheels campaign will encourage residents to be mindful of pedestrian safety and walk bicycles, skateboards and scooters when using sidewalks. Sidewalks are for strolling and roads are for rolling;
- The third week in July is National Drowning Prevention Week and the Kawartha Lakes Police Service has offered the following safety reminders for when you are on the water, being always wear a life jacket, watch children closely, never drive a boat under the influence, check weather and water conditions and keep a phone close by in case of an emergency; and
- Residents were reminded of safety etiquette when enjoying one of the many local golf courses.

Councillor McDonald:

- The Lindsay Milk Run and Classics on Kent were held in downtown Lindsay on July 20th. Words of appreciation were extended to everyone who contributed to the organization of those events.

Councillor Joyce:

- The Great Cycle Challenge fundraising campaign is underway in support of the Hospital for Sick Children (Sick Kids). People can set their own personal riding goal and can challenge themselves to pedal throughout August to fight kids cancer. A local City of Kawartha Lakes resident is an ambassador for the fundraising campaign and words of encouragement were shared for that ambassador; and
- The Summer Reading Club is underway at the Kawartha Lakes Public Library and residents were encouraged to participate in the summer programming that is being offered at branches throughout Kawartha Lakes.

Councillor Richardson:

- Words appreciation were extended to Staff for hosting the recent Round Up Day in Manvers. It was a great opportunity to divert items from the local landfill;

- The Bethany Athletic Society will be hosting their sixth annual Gears Guts and Mud Event on July 26th. The event will include a variety of outdoor activities;
- The We Are the Ross fundraising capital campaign is underway and residents were encouraged to support the Ross Memorial Hospital to through a contribution to their fundraising efforts; and
- Residents were encouraged to walk their wheels when using local sidewalks.

Councillor Ashmore:

- Residents were reminded that road reconstruction is underway on Ski Hill Road and on Peace Road;
- Words of condolence were shared on the passing of Frederick Reynolds;
- The Enbridge Gas Expansion Project in Bobcaygeon is underway and it is anticipated that some users may gain access to the services this fall;
- A documentary project is underway to highlight the Village of Omemee. The project will be funded by local businesses and community members;
- The grand opening of the 4th phase of the renovation at the Downeyville Hall will be held on July 24th; residents were encouraged to attend the grand opening to celebrate the completion of the new gathering room; and
- The Downeyville Jamboree will be held on August 3rd and residents were encouraged to attend the event.

Mayor Elmslie:

- Residents were encouraged to attend the antique car show that will be held in Fenelon Falls on the August long weekend;
- The Fenelon Fair was held from July 18th to July 20th; and
- Residents were encouraged to visit the Grove Theatre and Globus Theatre throughout the summer season.

Councillor Yeo:

- Residents were advised that a large project is being undertaken in Ward 1 by the Department of National Defence and residents are able to comment on the project through the Department of National Defence website; and
- A large solar project is being considered within Ward 1 and information on that project will be coming forward to Council for consideration.

8.2 Staff

Director of Community Services:

- The City of Kawartha Lakes received an award at the conference gala and awards ceremony that was held by the Association of Municipal Service Delivery Officials. The Customer Experience Strategy and the Corporate Customer Service Standards were recognized for their innovation, collaboration and impact. This recognition is a testament to the Customer Service Team and the team lead, Brandon Clarkson, Manager of Customer Service.
- Stephen Dimanno, Manager of Provincial Offences, has won two awards from the Municipal Court Managers Association. These are peer nominated recognitions which celebrate outstanding dedication, leadership and collaboration within the provincial offences community throughout Ontario. Manager Dimanno received the 2025 Dedication Award and the 2025 Leadership Award.

**9. Council Minutes**

**Regular Council Meeting, June 24, 2025**

**CR2025-234**

**Moved By** Councillor Perry

**Seconded By** Deputy Mayor McDonald

**That** the Minutes of the Regular Council Meeting of June 24, 2025, be received and adopted.

**Carried**

**10. Deputations**

10.1 CC2025-08.10.1

**Funding Request for an Archives Project at St. Paul's Anglican Church, Lindsay**

Lorna Green

Ian McKechnie

Lorna Green provided an overview of a request for financial support from St. Paul's Anglican Church for their ongoing archival project. She outlined that the St. Paul's Anglican Church received grant funding in 2023 that allowed them to organize their records. That grant funding concluded in April of 2025 and additional funding is required to facilitate the final phase of the archival project,

being the full description and digitization of the records within the archive to increase public access to the information.

**CR2025-235**

**Moved By** Councillor Richardson

**Seconded By** Councillor Doble

**That** the deputation of Lorna Green, **regarding a Funding Request for an Archives Project at St. Paul's Anglican Church, Lindsay**, be received; and

**That** the funding request from St. Paul's Anglican Church in the amount of \$24,000.00 be forwarded to Staff for consideration as part of the 2026 Budget.

**Carried**

10.2 CC2025-08.10.2

**Request for Support Funding Mechanisms for a Clinic at the Summit Wellness Centre**

Candace Chartier

Chris Albion

Councillor Yeo declared a pecuniary interest relating to Item 10.2 as Candace Chartier is his sibling. Councillor Yeo left the Meeting at 1:33 p.m. by turning off his camera, due to his electronic attendance.

Candace Chartier, of Safe Haven Healthcare, and Chris Albion, of Helping Hands Healthcare, highlighted the need for healthcare providers within the community and provided an overview of a proposed clinic at the future Summit Wellness Centre. They outlined that their proposed clinic would offer hybrid service to residents in need of health care. They noted that the proposed clinic is not eligible for grant funding and as a result they are seeking financial support in the amount of \$100,000.00.

**CR2025-236**

**Moved By** Councillor Warren

**Seconded By** Deputy Mayor McDonald

**That** the deputation of Candace Chartier and Chris Albion, **regarding a Request for Support Funding Mechanisms for a Clinic at the Summit Wellness Centre**, be received; and

**That** the funding request for a clinic at the Summit Wellness Centre, in the amount of \$100,000.00, be forwarded to Staff for review and report back by the end of Q3, 2025.

**Carried**

Councillor returned to the Meeting through his electronic attendance at 1:59 p.m.

10.3 CC2025-08.10.3

**Green Eden Development, Omemee**

Betty Lowes

Kyle Butler

Betty Lowes provided an overview of the proposed Green Eden Development in Omemee and the studies that have been completed relating to the water services that are required for the site. She outlined that the development is intended to contain rental units for seniors and they have reviewed the demographics of the area to confirm that the development will fulfill a need within the Community. She asked Council to consider extending the water agreement for the development for six months to allow additional time for the development to be considered.

**CR2025-237**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Warren

**That** the deputation of Betty Lowes, **regarding the Green Eden Development, Omemee**, be received; and

**That** the request to extend the existing water agreement for Green Eden Development, Omemee, be referred to Staff for review and report back by the end of Q3, 2025.

**Carried**

**11. Correspondence**

11.1 CC2025-08.11.1

**Concerns Regarding the Maintenance of Raby Street, Fenelon Falls**

David Speller

**CR2025-238**

**Moved By** Councillor Perry

**Seconded By** Councillor Joyce

**That** the correspondence from David Speller, **regarding Concerns about the Maintenance of Raby Street, Fenelon Falls**, be received and referred to Staff for review and report back by the end of Q4, 2025.



**Carried**

11.2 CC2025-08.11.2

**Council Resolution Concerning Bill 5**

Warren Dunlop, President, North Pigeon Lake Association

**CR2025-239**

**Moved By** Councillor Doble

**Seconded By** Councillor Warren

**That** the correspondence from Warren Dunlop, of the North Pigeon Lake Association, **regarding a Council Resolution Concerning Bill 5**, be received.

**Carried**

**12. Presentations**

12.1 CC2025-08.12.1

**2024 Audited Financial Statements for the City of Kawartha Lakes**

Sara Beukeboom, Director of Corporate Services

Council received an overview of the 2024 audited financial statements for the City of Kawartha Lakes. The overview included detail on the 2024 final year end results, the 2024 general obligatory reserve fund balances, the 2024 long term debt balances and 2024 financial indicators.

**CR2025-240**

**Moved By** Councillor Joyce

**Seconded By** Councillor Doble

**That** the presentation by Sara Beukeboom, Director of Corporate Services, **regarding the 2024 Audited Financial Statements for the City of Kawartha Lakes**, be received.

**Carried**

12.1.1 Report CORP2025-021

**2024 Audited Financial Statements**

Carolyn Daynes, Treasurer

**CR2025-241**

**Moved By** Councillor Joyce

**Seconded By** Councillor Doble

**That** Report CORP2025-021, **2024 Audited Financial Statements**, be received;  
and

**That** the 2024 Audited Financial Statements, attached in Appendix A to Report CORP2025-021, be approved.

**Carried**

12.2 CC2025-08.12.2

**Fenelon Falls Downtown Revitalization Plan 2.0**

Lynn Manning, Chair, Discover Downtown Fenelon Falls

Shelby Richardson, Project Coordinator, Discover Downtown Fenelon Falls

Carlie Arbour, Economic Development Officer, introduced the Fenelon Falls Downtown Revitalization Plan 2.0. noting that it was initiated by Discover Downtown and members of the community and reflects local priorities and community momentum within Fenelon Falls. It was noted that there are four key goals within the Action Plan, being enable growth through infrastructure development, expand and build business diversity, improve pride of place and place making. Lynn Manning and Shelby Richardson, of Discover Downtown, provided an overview of the public consultation that was completed to inform the Plan, the accomplishments that have been achieved, and the vision for future projects.

**CR2025-242**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the presentation by Lynn Manning and Shelby Richardson, of Discover Downtown Fenelon Falls, **regarding the Fenelon Falls Downtown Revitalization Plan 2.0**, be received.

**Carried**

12.2.1 Report ED2025-018

**Discover Downtown Fenelon Falls Action Plan**

Carlie Arbour, Economic Development Officer - Community

**CR2025-243**

**Moved By** Councillor Perry

**Seconded By** Councillor Warren

**That** Report ED2025-018, **Discover Downtown Fenelon Falls Action Plan**, be received;

**That** members of the Discover Downtown Fenelon Falls Committee, a sub-committee of Fenelon Forward, be recognized for the exemplary community engagement in developing this action plan; and

**That** Staff report back to Council by end of Q3 2025 with a summary and analysis of projects that fall within Municipal responsibility and their associated proposed timelines.

**Carried**

### **13. Planning Advisory Committee**

13.1 Correspondence Regarding Planning Advisory Committee Recommendations

13.2 Planning Advisory Committee Minutes

#### **Planning Advisory Committee Meeting, July 9, 2025**

**CR2025-244**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** the Minutes of the July 9, 2025 Planning Advisory Committee Meeting be received and the recommendations, included in Section 13.3 of the Agenda, be adopted.

**Carried**

13.3 Business Arising from Planning Advisory Committee Minutes

13.3.1 PAC2025-047

**That** Report PLAN2025-037, **Application to Amend the Township of Somerville Zoning By-law 78-45 at 87 Burke Road, Burnt River - Platt and Scherz** be received for information.

**Carried**

13.3.2 PAC2025-048

**That** Report PLAN2025-042, **Application to Amend the Township of Ops Zoning By-law 93-30 at 155 Monarch Road, Lindsay - Redmond**, be received for information;

**That** a Zoning By-law Amendment respecting application D06-2025-008, substantially in the form attached as Appendix D to Report PLAN2025-042, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

**Carried**

13.3.3 PAC2025-049

**That** the deputation of Michelle Duong, of D.M. Wills, **regarding Report PLAN2025-041**, be received.

**Carried**

13.3.4 PAC2025-050

**That** Report PLAN2025-041, **Applications to Amend the Kawartha Lakes Official Plan and Township of Emily Zoning By-Law 1996-30 at 54 Loop Line, Omemee - Maridean Acres Inc. (c/o Wellman)** be received;

**That** an Official Plan Amendment respecting application D01-2024-010, substantially in the form attached as Appendix D to Report PLAN2051-041, be approved and adopted by Council;

**That** a Zoning By-law Amendment respecting application D06-2024-025, substantially in the form attached as Appendix E to Report PLAN2025-041, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

**Carried**

The meeting recessed at 2:43 p.m. and reconvened at 3:00 p.m.

13.4 Items Extracted from Planning Advisory Committee Minutes

**14. Consent Matters**

The following items were requested to be extracted from the Consent Agenda:

Councillor Warren Item 14.1.2

Councillor Joyce Item 14.1.3 and 14.1.10

Deputy Mayor McDonald Item 14.1.5

**Moved By** Councillor Ashmore  
**Seconded By** Councillor Doble

**That** all of the proposed resolutions shown in Section 14.1 of the Agenda be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered, save and except for Items 14.1.2, 14.1.3, 14.1.5 and 14.1.10.

**Carried**

14.1 Reports

14.1.1 RS2025-029

**Proposed Stop Up and Close of a Portion of Eldon Station Road**

Christine Oliver, Law Clerk - Realty Services

**CR2025-245**

**That** Report RS2025-029, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance known as Eldon Station Road**, be received;

**That** the subject property, being a portion of road allowance known as Eldon Station Road and legally described as Part of the Road Allowance Between Lots 20 and 21, Concession 6, Eldon; Kawartha Lakes, designated as Part 3 on 57R-11266 (being part of PIN: 63167-0052 (LT)), be declared surplus to municipal needs;

**That** the sale of the portion of road allowance to the adjacent landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and conditional upon the parties entering into a conditional Agreement of Purchase and Sale;

**That** the subject land be conveyed for nominal consideration in accordance with Section 66 of the Municipal Act, 2001, and in exchange for the City acquiring a portion of the forced section of Eldon Station Road which is located on the purchaser's property;

**That** the City pay for all costs associated with the transaction;

**That** the corresponding by-law (with any amendments necessary) attached as Appendix F to stop up, close, and convey the said portion of road allowance be passed;

**That** the corresponding by-law (with any amendments necessary) attached as Appendix G to authorize the acquisition of the travelled portion of Eldon Station Road be passed; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

14.1.4 PUR2025-006

**2025-014-CP Central Roads Operation Depot Environmental Assessment**

Linda Lee, Buyer

Joseph Kelly, Traffic Management Supervisor

**CR2025-246**

**That** Report PUR2025-006, **2025-014-CP Central Roads Operations Depot EA**, be received;

**That** AECOM Canada Architects Ltd. be selected for the award of the Request for Proposal (RFP) 2025-014-CP Central Roads Operations Depot EA as the highest scoring Proponent;

**That** the budget for special project 921220701 (Central Roads Operations Depot EA) be increased to \$365,000.00 with financing revised to 66% by the Development Charges Reserve - Roads (3.24140) for \$240,900.00 and 34% by the Special Projects Reserve for \$124,100.00;

**That** the budget increase of \$195,000.00 for special project 921220701 (Central Roads Operation Depot EA) be financed by \$206,900.00 from the Development Charges Reserve - Roads (3.24140) and the return of \$11,900.00 to the Special Projects Reserve (1.32296) as per Table 2 in the report.

**That** the expiry of special project 921220701 (Central Roads Operations Depot EA) be extended to December 31, 2026;

**That** subject to receipt of the required documents, the Director of Engineering and Corporate Assets be authorized to execute the agreement to award; and

**That** the Supervisor of Procurement be authorized to issue the purchase order.

**Carried**

14.1.6 CS2025-009

**CP2021-011 Legacy Community Hydro Electric Systems Transfers (CHEST) Fund Grant Policy**

LeAnn Donnelly, Executive Assistant, Community Services

**CR2025-247**

**That** Report CS2025-009, **CP2021-011 Legacy Community Hydro Electric Systems Transfers (C.H.E.S.T.) Fund Grant Policy and Application**, be received; and

**That** the revisions to CP2021-011 entitled Legacy Community Hydro Electric Systems Transfers (C.H.E.S.T.) Fund Grant Policy and Application, appended to Report CS2025-009, be adopted and the policy renumbered, replacing all predecessor versions.

**Carried**

14.1.7 PLAN2025-038

**Removal of Holding (H) Symbol for King's Wharf Subdivision Lots 2, 3, 6, 7, 17 and 21, Blocks 22, 23 and 24, Plan 57M-808**

Nicolas Smith, Planner II

**CR2025-248**

**That** Report PLAN2025-038, **Removal of Holding (H) Symbol for King's Wharf Subdivision Lots 2, 3, 6, 7, 17, and 21, Blocks 22, 23, and 24, Plan 57M-808**, be received;

**That** the proposed zoning by-law amendment, substantially in the form attached as Appendix 'B' to Report PLAN2025-038, be adopted by Council; and

**That** the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

**Carried**

14.1.8 PLAN2025-039

**Condominium Description Exemption Application for 2000 Lindsay Street North, Lindsay - Fernbrook Homes, Hygge Towns Subdivision**

Nicolas Smith, Planner II

**CR2025-249**

**That** Report PLAN2025-039, **Condominium Description Exemption Application for 2000 Lindsay Street North, Lindsay – Fernbrook Homes, Hygge Towns Subdivision** be received for information;

**That** Condominium Description Exemption Application for 2000 Lindsay Street North, Lindsay – Fernbrook Homes, Hygge Towns Subdivision, be approved by Council on the basis that a Subdivision Agreement has been registered on title; and

**That** the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

**Carried**

14.1.9 PLAN2025-040

**Tribute (Lindsay 1) Limited Lindsay Heights Phase 1 - Exemption from Part Lot Control Provisions of the Planning Act at Blocks 187 and 190, Lots 81, 89, 90, 92, 93 and 94, Plan 57M-816**

Nicolas Smith, Planner II

**CR2025-250**

**That** Report PLAN2025-040, **Exemption from Part Lot Control by Tribute (Lindsay 1) Limited ‘Lindsay Heights Phase 1’, former Town of Lindsay**, be received;

**That** the Part Lot Control By-law, substantially in the form attached as Appendix C to Report PLAN2025-040, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

**Carried**

14.1.11 CA2025-002

**Development Charges Task Force Terms of Reference Update**

Lisa Peimann, Executive Assistant, Engineering and Corporate Assets



**CR2025-251**

**That** Report CA2025-002, **Development Charges Task Force Terms of Reference Update**, be received; and

**That** the terms of reference for the Development Charges Task Force be replaced and updated by those contained in Appendix A to Report CA2025-002.

**Carried**

14.1.12 CA2025-003

**Revisions to Design Capital Projects for Kent Street and Victoria Avenue, Lindsay**

Dr. Adam Found, Manager, Capital Assets

**CR2025-252**

**That** Report CA2025-003, **Revisions to Design Capital Projects for Kent Street and Victoria Avenue**, be received;

**That** the scope of capital project 983250202 (Kent St. - Victoria Ave. to Jane St.) be expanded to include environmental assessment and a limit extension to Angeline Street, with the project being renamed as **Kent St. - Victoria Ave. to Angeline St.**;

**That** the scope of capital project 983250201 (Victoria Ave. - Kent St. to Peel St.) be expanded to include environmental assessment;

**That** the budget for capital project 983250202 (Kent St. - Victoria Ave. to Jane St.) be increased by \$400,000.00, with that increase financed as follows: (i) \$10,000.00 by the Canada Community Building Fund and (ii) \$390,000.00 by the Roads Account of the Development Charges Reserve;

**That** the budget for capital project 983250201 (Victoria Ave. - Kent St. to Peel St.) be decreased by \$20,000.00, with that decrease financed as follows: (i) \$2,000.00 by the Asset Management Reserve, (ii) (\$10,000.00) by the Canada Community Building Fund, and (iii) (\$12,000.00) by the Roads Account of the Development Charges Reserve;

**That** the budget for capital project 998240402 (Kent St. Mains - Victoria Ave. to Angeline St.) be increased by \$80,000.00, with that increase financed as follows: (i) \$47,200.00 by the Water Reserve, (ii) \$26,660.00 by the Sewage Reserve, and (iii) \$6,140.00 by the Wastewater Collection Account of the Development Charges Reserve;

**That** the budget for capital project 998250407 (Victoria Ave. Sewer - Kent St. to Peel St.) be increased by \$20,000.00, with that increase financed as follows: (i) \$11,800.00 by the Sewage Reserve and (iii) \$8,200.00 by the Wastewater Collection Account of the Development Charges Reserve; and

**That** the expiry for each of the aforementioned projects be extended to December 31, 2028.

**Carried**

14.1.13 CLK2025-005

**Policy Review Update**

Sarah O'Connell, Deputy Clerk

**CR2025-253**

**That** Report CLK2025-005, **2025 Council Policy Review – Update**, be received; and

**That** Staff be directed to proceed with the 2025 Policy Review, as outlined within Appendix B to Report CLK2025-005.

**Carried**

14.1.14 CLK2025-006

**Terms of Reference for the City of Kawartha Lakes OPP Detachment Board**

Sarah O'Connell, Deputy Clerk

**CR2025-254**

**That** Report CLK2025-006, **Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board**, be received; and

**That** the Terms of Reference for the City of Kawartha Lakes O.P.P. Detachment Board, as attached as Appendix A to Report CLK2025-006, be approved.

**Carried**

14.2 Items Extracted from Consent

14.1.2 RS2025-030

**Update on Surplus Declaration and Sale of Road Allowance Adjacent to 100 and 114 Front Street East and 27 Anne Street, Bobcaygeon**

Lucas Almeida, Law Clerk - Realty Services

**CR2025-255**

**Moved By** Councillor Warren

**Seconded By** Councillor Doble

**That** Report RS2025-030, **Update on Status of Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance adjacent to 100 and 114 Front Street East and 27 Anne Street, Bobcaygeon**, be received; and

**That** Staff obtain an appraisal for the subject property, being a portion of road allowance adjacent to 100 and 114 Front Street East and 27 Anne Street, and legally described as Prince Street on Plan 70 between Main Street and Front Street; Kawartha Lakes, Part of PIN: 63130-0284 (LT), and report back to Council with the results of that appraisal by the end of Q4, 2025.

**Carried**

14.1.3 PUR2025-005

**Request for Extension of Specified Fleet Procurement Contracts**

Marielle van Engelen, Buyer

**CR2025-256**

**Moved By** Councillor Joyce

**Seconded By** Deputy Mayor McDonald

**That** Report PUR2025-005, **Request for Extension of Specific Fleet Procurement Contracts**, be received;

**That** the extension of the Winslow-Gerolamy Motors Limited contract for the Supply and Delivery of Several Single and Tandem Axle Plow Trucks for two (2) additional years be approved;

**That** the extension of the Blue Mountain Chrysler Ltd. contract for the Supply and Delivery of Medium Duty Pick Up Trucks for two (2) additional years be approved;

**That** the extension of the Blue Mountain Chrysler Ltd. contract for the Supply of Various Pickup Trucks and Sport Utility Vehicles for two (2) additional years be approved; and

**That** the Acting Director of Public Works be authorized to execute amending agreements for the extensions for each of the contracts.

**Carried**

14.1.5 CS2025-008

**Deputy Mayor's Customer Service Initiative**

Brandon Clarkson, Manager, Customer Service

**CR2025-257**

**Moved By** Deputy Mayor McDonald

**Seconded By** Councillor Richardson

**That** Report CS2025-008, **Deputy Mayor's Customer Service Initiative**, be received.

**Carried**

14.1.10 BLDG2025-002

**Records Transfer Agreement with the Haliburton Kawartha Northumberland Peterborough (HKNP) Health Unit**

Susanne Murchison, Chief Building Official

**CR2025-258**

**Moved By** Councillor Joyce

**Seconded By** Councillor Richardson

**That** Report BLDG2025-002, **Records Transfer Agreement with Haliburton Kawartha Northumberland Peterborough Health Unit**, be received;

**That** the Records Transfer Agreement, substantially in the form as outlined in Appendix A to Report BLDG2025-002, be approved; and

**That** the Mayor and Clerk be authorized to execute this Agreement.

**Carried**

**15. Petitions**

**16. Other or New Business**

16.1 CC2025-08.16.1

**Memorandum Regarding a Nomination to the Trent Conservation Coalition Source Protection Committee**

Mayor Elmslie

**CR2025-259**

**Moved By** Councillor Warren

**Seconded By** Councillor Richardson

**That** the Memorandum from Mayor Elmslie regarding, **Nomination to Trent Conservation Coalition Source Protection Committee**, be received;

**That** Planning Officer - Environmental Policy, Jenna Stephens to serve as the Kawartha-Haliburton be nominated as the municipal representative for the City of Kawartha Lakes on the Trent Conservation Coalition Source Protection Committee; and

**That** Staff complete and submit the nomination paperwork as required.

**Carried**

16.2 CC2025-08.16.2

**Memorandum Regarding the Relocation or Removal of an 80km/hr Speed Posting Sign on Helen Street (Highway 121) at Highway 35, Fenelon Falls**  
Councillor Perry

**CR2025-260**

**Moved By** Councillor Perry

**Seconded By** Councillor Warren

**That** the Memorandum from Councillor Perry, **regarding the Relocation or Removal of an 80 km/hr Speed Posting Sign on Helen Street (Highway 121) at Highway 35**, be received and referred to Staff for review and report back by the end of Q4, 2025.

**Carried**

16.3 CC2025-08.16.3

**Memorandum Regarding Intersection Illumination at Glenarm Road and Birch Point Road**  
Councillor Perry

**CR2025-261**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the Memorandum from Councillor Perry, **regarding Intersection Illumination – Corner of Glenarm Road and Birch Point Road** be received; and

**That** Staff be directed to provide illumination at the intersection of Glenarm and Birch Point Roads.

**Carried**

16.4 CC2025-08.16.4

**Memorandum Regarding Support for Supply Management in Kawartha Lakes**

Councillor Ashmore

**CR2025-262**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Doble

**That** the Memorandum from Councillor Ashmore, **regarding Support for Supply Management in Kawartha Lakes**, be received; and

**That** the City of Kawartha Lakes endorse the defense of Supply Management, the protection of its dairy, poultry industry and processors and related businesses in Kawartha Lakes; and

**That** this resolution of support be forwarded to MP Jamie Schmale and the Right Honourable Prime Minister of Canada Mark Carney.

**Carried**

**17. By-Laws**

The mover requested the consent of Council to read the by-laws by number only.

**CR2025-263**

**Moved By** Councillor Warren

**Seconded By** Councillor Joyce

**That** the By-Laws shown in Section 17.1 of the Agenda, namely: Items 17.1.1 to and including 17.1.12 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**17.1 By-Laws by Consent**

**17.1.1 By-Law 2025-098**

By-Law to Amend Specific By-Laws which Appointed Municipal Law Enforcement Officers and Municipal Law Enforcement Officers for Limited Purposes for the City of Kawartha Lakes

**17.1.2 By-Law 2025-099**

By-Law to Amend By-Law 2023-179 being A By-Law to Regulate Parking in the City of Kawartha Lakes

17.1.3 By-Law 2025-100

By-Law to Stop Up and Close a Portion of Road Allowance Legally Described as Part of the Road Allowance between Lots 20 and 21, Concession 6, Eldon, City of Kawartha Lakes, designated as Part 3 on Plan 57R-11266 and to Authorize the Conveyance of the Land to the Abutting Owner (Eldon Station Road)

17.1.4 By-Law 2025-101

By-Law to Authorize the Acquisition of Land Legally Described as Part of the North Half of Lot 20, Concession 6, Eldon, City of Kawartha Lakes, designated as Part 1 on Plan 57R-11266 (Eldon Station Road)

17.1.5 By-Law 2025-102

By-Law to Amend By-Law No. 647 of the Former Township of Manvers, which Stopped Up, Closed, and Authorized the Sale of that Part of Scott Street, West of Amelia Street, in the Village of Pontypool in the Geographic Township of Manvers, and to Authorize the Sale of the Land to New Purchasers (5 Amelia Street and 7 Thomas Street, Pontypool)

17.1.6 By-Law 2025-103

By-Law to Establish Part of Lot 11, Concession 19, Harvey, Part 9 on Plan 57R-5632; Kawartha Lakes (Part of PIN: 63137-0134 (LT)) as Public Highway (MacGregor Drive)

17.1.7 By-Law 2025-104

By-Law to Establish Part of Lot 11, Concession 19, Harvey, Part 13 on Plan 57R-4696; Kawartha Lakes (PIN: 63137-0135 (LT)) as Public Highway (MacGregor Drive)

17.1.8 By-Law 2025-105

By-Law to Amend the Township of Ops Zoning By-Law No. 93-30 to Rezone Land within the City of Kawartha Lakes (155 Monarch Road)

17.1.9 By-Law 2025-106

By-Law to Amend the City of Kawartha Lakes Official Plan to Re-designate Land within the City of Kawartha Lakes (54 Loop Line)

17.1.10 By-Law 2025-107

By-Law to Amend the Township of Emily Zoning By-Law No. 1996-30 to Rezone Land within the City of Kawartha Lakes (54 Loop Line)

17.1.11 By-Law 2025-108

By-Law to Amend the Township of Emily Zoning By-Law 1996-30 to Remove the Holding Symbol (H) from a Zone Category on Property within the City of Kawartha Lakes (King's Wharf Subdivision)

17.1.12 By-Law 2025-109

By-Law to Temporarily Suspend the Application of Subsection 50(5) of the Planning Act for Certain Properties within Kawartha Lakes PIN # 63204-1428 (LT), 63204-1431 (LT), 63204-1322 (LT), 63204-1330 (LT), 63204-1331 (LT), 63204-1333 (LT), 63204-1334 (LT), and 63204-1335 (LT) (Tribute (Lindsay 1) Limited Lindsay Heights Phase 1)

17.2 By-Laws Extracted from Consent

**18. Notice of Motion**

**19. Closed Session**

19.1 Adoption of Closed Session Agenda

**CR2025-264**

**Moved By** Deputy Mayor McDonald

**Seconded By** Councillor Yeo

**That** the Closed Session agenda be adopted as circulated.

**Carried**

19.2 Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest disclosed.



19.3 Move Into Closed Session

**CR2025-266**

**Moved By** Councillor Perry

**Seconded By** Councillor Joyce

**That** Council convene into closed session at 3:41 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters identified in Section 19.3 of the Regular Council Meeting Agenda of Tuesday, July 22, 2025, namely Items 19.3.1 to and including 19.3.3.

**Carried**

**20. Matters from Closed Session**

**Item 19.3.1**

The Confidential Closed Session Minutes for the Regular Council Meeting of June 24, 2025 were approved.

**Item 19.3.2**

Council provided direction to Staff with regard to an existing lease between the City and a medical professional.

**Item 19.3.3**

Council provided instruction to Staff for the execution of an updated Service Provider Agreement with Sienna Senior Living Management LP, for Victoria Manor Long-Term Care Home.

**21. Confirming By-Law**

By-Law to Confirm the Proceedings of the Regular Council Meeting of July 22, 2025

**CR2025-271**

**Moved By** Councillor Joyce

**Seconded By** Councillor Warren

**That** a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, July 22, 2025 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**22. Adjournment**

**CR2025-272**

**Moved By** Councillor Yeo

**Seconded By** Councillor Perry

**That** the Council Meeting adjourn at 4:32 p.m.

**Carried**

**Read and adopted this 26th day of August, 2025.**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk