

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2025-08**  
**Tuesday, October 7, 2025**  
**Open Session Commencing at 1:00 p.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Doug Elmslie**  
**Deputy Mayor Charlie McDonald**  
**Councillor Ron Ashmore**  
**Councillor Mark Doble**  
**Councillor Dan Joyce**  
**Councillor Mike Perry**  
**Councillor Tracy Richardson**  
**Councillor Pat Warren**  
**Councillor Emmett Yeo**

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**<https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings**  
**electronically.**

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**1. Call to Order**

Mayor Elmslie called the Meeting to order at 1:00 p.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, M. Doble, D. Joyce, M. Perry, T. Richardson and P. Warren were in attendance in Council Chambers.

Councillor E. Yeo was absent.

CAO R. Taylor, Deputy Clerks J. Watts and S. O'Connell, Directors L. Barrie, S. Beukeboom, J. Johnson, J. Rojas, O. Vigelius, Fire Chief T. Jones, Paramedic Chief S. Johnston, Manager of Fleet R. Porter and Manager of Infrastructure Design and Construction C. Purdy were also in attendance in Council Chambers.

City Solicitor R. Carlson, Traffic Management Specialist J. Kelly, Manager of Parks and Recreation R. Smith and Community Partnership and Program Supervisor S. Cooper were in attendance electronically.

**2. Adoption of Agenda**

**CW2025-153**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** the Agenda for the Committee of the Whole of Tuesday, October 7, 2025, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

Councillor Doble declared a pecuniary interest for Items 7.2 and 7.2.1 due to his affiliation with the Fairview Baptist Church.

Councillor Richardson declared a pecuniary interest for Item 8.1.1 due to a familial connection to the application to rename Pinewood Park, Pontypool.

**4. Presentations**

4.1 COW2025-08.4.1

**Presentation of the Bee a Hero and Environmental Hero Awards**

Jenna Stephens, Planning Officer - Environmental Policy

Councillor Pat Warren and Deborah Pearson, Chair of the City of Kawartha Lakes Environmental Advisory Committee, presented awards to the following individuals to recognize their contributions to the community:

- 2024 Bee A Hero Award - Catherine McNeely
- Environmental Business Hero - Zachary Steele, of Kawartha Bird Control
- Environmental Hero - Diane and Glenn Hunt
- Environmental Hero - Ashton Goble, LilyAnna Goble, Caprice Henwood and Aiden Peel
- Environmental Hero - John Bush
- Environmental Hero - Julia Taylor
- Environmental Hero - Kristie McCabe
- Environmental Hero - Bonita O'Neill

**CW2025-154**

**Moved By** Councillor Warren

**Seconded By** Councillor Ashmore

**That** the presentation by Jenna Stephens, Planning Officer - Environmental Planning, **regarding the 2024 Bee a Hero and Environmental Hero Awards**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 1:13 p.m. and reconvened at 1:17 p.m.

**5. Deputations**

5.1 COW2025-08.5.1

**Concerns Relating to Student/Boarding Houses**

Emma Ekin

Emma Ekin expressed concern relating to the use of single family homes as high occupancy rental properties. She outlined concerns relating to the aftermarket modifications that are incorporated into single family homes, how those modified properties are maintained, parking requirements and the additional traffic volume

associated with those high occupancy rates. She asked Council to be proactive and place reasonable limits on high occupancy rental properties.

**CW2025-155**

**Moved By** Councillor Doble

**Seconded By** Deputy Mayor McDonald

**That** the deputation of Emma Ekin, **regarding Concerns Relating to Student/Boarding Houses**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**6. Correspondence**

6.1 COW2025-08.6.1

**2024 Detachment Board Annual Report**

Inspector Robert Flindall, Detachment Commander, City of Kawartha Lakes  
O.P.P. Detachment

**CW2025-156**

**Moved By** Councillor Richardson

**Seconded By** Councillor Perry

**That** the correspondence from Inspector Robert Flindall, Detachment Commander for the City of Kawartha Lakes O.P.P. Detachment, **regarding the 2024 Detachment Board Annual Report**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**7. Presentations**

7.1 COW2025-08.7.1

**Parks and Recreation Draft Strategic Plan Presentation**

Jenn Johnson, Director of Community Services

Jenn Johnson, Director of Community Services, Leandra Ferguson, of Thinc Design, and Mary Catherine Mehak, of Mehak-Kelly and Associates, provided an overview of the draft Strategic Plan for Parks and Recreation. The draft Strategic Plan will assist Council and Staff in managing the direction of parks and

recreation assets and services through to 2040. The draft Plan outlines a set of high-level recommendations for programs and events, indoor and outdoor recreation facilities, parks and delivery of those services to help inform planning and budgeting over the next 15 years. The draft Plan will be presented to Council at the Regular Council Meeting of November 18, 2025 for final consideration.

**CW2025-157**

**Moved By** Deputy Mayor McDonald

**Seconded By** Councillor Richardson

**That** the presentation by Jenn Johnson, Director of Community Services, **regarding the Draft Strategic Plan for Parks and Recreation**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.1.1 Report PR2025-009

**Parks and Recreation Strategic Plan - Draft**

Jenn Johnson, Director of Community Services

**CW2025-158**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** Report PR2025-009, **Parks and Recreation Strategic Plan - Draft**, be received;

**That** the final recommended Parks and Recreation Strategic Plan be brought forward to Council for approval at the Regular Council Meeting of November 18, 2025; and

**That** these recommendations be brought forward to Council at the next regular Council Meeting.

**Carried**

Councillor Doble exited Council Chambers at 2:11 p.m. due to his previously declared pecuniary interest.

7.2 COW2025-08.7.2

**Angeline Street North Municipal Class Environmental Assessment (EA)  
Completion Presentation**

Corby Purdy, Manager, Infrastructure Design and Construction

Alex Wilkinson, Consultant Project Manager, Ainley Group

Scott Reynolds, Manager of Environmental Planning, Ainley Group

Corby Purdy, Manager of Infrastructure Design and Construction, Alex Wilkinson, Consultant Project Manager with Ainley Group, and Scott Reynolds, Manager of Environmental Planning with Ainley Group, provided an overview of the proposed reconstruction of Angeline Street North between, and including, its intersections with Kent Street West and Colborne Street West, Lindsay. The presentation summarized the consultation efforts undertaken as part of the Municipal Class Environmental Assessment for Project and presented the preferred alternative for the reconstruction.

**CW2025-159**

**Moved By** Deputy Mayor McDonald

**Seconded By** Councillor Perry

**That** the presentation by Corby Purdy, Manager of Infrastructure Design and Construction, Alex Wilkinson, of Ainley Group and Scott Reynolds, of Ainley Group, **regarding the Angeline Street North Municipal Class Environmental Assessment (EA) Completion**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.2.1 Report ENG2025-020

**Angeline Street North Municipal Class Environment Assessment (EA)  
Completion**

Corby Purdy, Manager Infrastructure, Design and Construction

**CW2025-160**

**Moved By** Councillor Richardson

**Seconded By** Councillor Ashmore

**That** Report ENG2025-020, **Angeline Street North Municipal Class Environment Assessment (EA) Completion**, be received;

**That** the preferred solution of widening Angeline Street North from Kent Street to Colborne Street from a 3 lane cross section including a centre two way left turn

lane, to a 5 lane cross section including a centre two way left turn lane be supported;

**That** the preferred solution 2B of expanding Angeline Street and Kent Street intersection be supported; and

**That** the preferred solution 3 of expanding Angeline Street and Colborne Street intersection be supported; and

**That** Staff be directed to file the endorsed project file report for the legislated 30 day comment period; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

Councillor Doble returned to Council Chambers at 2:34 p.m.

Councillor Richardson exited Council Chambers at 2:35 p.m. due to her previously declared pecuniary interest.

## **8. Consent Matters**

**Moved By** Councillor Doble

**Seconded By** Councillor Perry

**That** all of the proposed recommendations shown in Section 8.1 of the Agenda, save and except for Items 8.1.3 and 8.1.4, be approved by the Committee of the Whole in the order that they appear on the Agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

### **8.1 Reports**

#### **8.1.1 CLK2025-007**

##### **Application to Rename Pinewood Park, Pontypool**

Jenn Johnson, Director of Community Services

Joel Watts, Deputy Clerk

##### **CW2025-161**

**That** Report CLK2025-007, **Application to Rename Pinewood Park, Pontypool**, be received;

**That** the application be approved to proceed with appropriate public consultation process with the affected stakeholders;

**That** the results of the public consultation be brought forward to Committee of the Whole and Council by the end of Q4, 2025; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

8.1.2 ED2025-024

**Fenelon Falls Downtown Action Plan Report**

Carlie Arbour, Economic Development Officer

**CW2025-162**

**That** Report ED2025-024, **Discover Downtown Fenelon Falls Action Plan, Report Back on Municipal Actions**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

Councillor Richardson returned to Council Chambers at 2:36 p.m.

8.2 Items Extracted from Consent

8.1.3 ENG2025-027

**Council Policy CP2021-004 Right of Way Widths Policy Update**

Kirk Timms, Manager of Development Engineering

**CW2025-163**

**Moved By** Councillor Richardson

**Seconded By** Councillor Ashmore

**That** Report ENG2025-027, **CP2021-004 Right of Way Widths Policy Update**, be received;

**That** the Right of Way Widths Policy, attached as Appendix A to Report ENG2025-027, be adopted and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

8.1.4 WM2025-007

**Source Separated Organics Update and Considerations**

Heather Dzurko, Manager, Waste Management

**CW2025-164**

**Moved By** Councillor Warren

**Seconded By** Councillor Joyce

**That** Report WM2025-007, **Source Separated Organics Update and Considerations**, be received;

**That**; the By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes (By-Law 2024-235) be amended starting June 15, 2026, to reduce the limit of food and organic materials permitted in garbage to 0%, where there is a source separated food and organic material collection service available; and

**That** the By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes (By-Law 2024-235) be amended starting June 15, 2026, to reduce the weekly bag limit to one untagged clear bag of waste per unit, where there is a source separated food and organic material collection service available; and

**That** staff pursue the option to provide curbside collection of food and organic waste once a week on the same collection day as garbage collection, including the consolidation of organics at the Lindsay Ops Landfill, starting June 15, 2026; and

**That** the By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes (By-Law 2024-235) be amended starting June 15, 2026, so that organics collection days are scheduled on the same day as garbage collection; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**9. New or Other Business**

9.1 COW2025-08.9.1

**Memorandum Regarding Minimum Maintenance Standards**

Councillor Ashmore

Councillor Ashmore will forward his inquiry to the Roads Task Force for consideration.

**10. Adjournment**

**CW2025-165**

**Moved By** Councillor Warren

**Seconded By** Councillor Doble

**That** the Committee of the Whole Meeting adjourn at 2:54 p.m.

**Carried**

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Doug Elmslie, Mayor

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Cathie Ritchie, City Clerk