



Council Report

Report Number: RS2025-040

Meeting Date: October 21, 2025

Title: **Request for Easement Over Portion of City-Owned Parking Lot at 16 Francis Street East– Enbridge Gas Inc.**

Description: Request for an Easement Over Portions of City-Owned Parking Lot Legally Described as Part of Lot 4 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon, Part of Lot 5 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon; Part of Block N on Plan 17 Fenelon Part 2 on 57R4777 and as in VT79487, VT81253, R113741; Subject to R438717 and R119533; Kawartha Lakes (63152-0092 (LT))

Author and Title: Madison MacCormack, Law Clerk – Realty Services

Recommendations:

That Report RS2025-040, **Request for Easement Over Portion of City-Owned Parking Lot at 16 Francis Street East – Enbridge Gas Inc.**, be received;

That a Grant of Easement in favour of Enbridge Gas Inc. over a portion of the City-owned parking lot legally described as Part of Lot 4 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon, Part of Lot 5 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon; Part of Block N on Plan 17 Fenelon Part 2 on 57R4777 and as in VT79487, VT81253, R113741; Subject to R438717 and R119533; Kawartha Lakes (63152-0092 (LT)) be supported, in principle (subject to review and approval of the infrastructure location by the Manager of Technical Services (Engineering and Corporate Assets));

That the Mayor and Clerk be authorized to sign an Agreement to Grant an Easement; and

That the Mayor and Clerk be authorized to sign all documents required to facilitate registration of the Grant of Easement.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Realty Services division received a request from Enbridge Gas Inc. to enter into an easement to facilitate the installation and maintenance of gas infrastructure on City-owned property located at 16 Francis Street East, Fenelon Falls. The impacted property is legally described as Part of Lot 4 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon, Part of Lot 5 South Side of Francis Street and East Side of Colborne Street on Plan 17 Fenelon; Part of Block N on Plan 17 Fenelon Part 2 on 57R4777 and as in VT79487, VT81253, R113741; Subject to R438717 and R119533; Kawartha Lakes (63152-0092 (LT)) (the "Easement Land"). The Easement Land is shown on the general location map attached as Appendix A, the map attached as Appendix B, and the aerial map attached as Appendix C. The proposed easement area is more specifically set out as Part 1 on the draft Reference Plan attached as Appendix D.

The request was reviewed by the Land Management Team at its meeting on July 14, 2025 and they had no objections to the request.

The purpose of this report is to advise Council that the Land Management Team recommends that approval be given, in principle, for a Grant of Easement in favour of Enbridge Gas Inc. over the Easement Land.

Rationale:

The purpose of the easement is to facilitate installation of a pipe header at the rear of the Francis Street East parking lot in Fenelon Falls. The proposed infrastructure is integral to the gas expansion project, which will enhance community access to natural gas services, providing residents and businesses with an efficient and reliable energy source for their properties.

The access rights conferred by R438717 and R119533 are with respect to a different portion of the City-owned property. Accordingly, they will not be impacted by the proposal.

The Manager of Technical Services (Engineering and Corporate Assets) has confirmed that Enbridge Gas Inc.'s plan to install the infrastructure at the rear of the properties is preferable to installing it within the road allowance, as this would require cutting into existing roads and sidewalks in order to install a gas main along Colborne Street.

Other Alternatives Considered:

Council could decide not to authorize the Grant of Easement and require Enbridge Gas Inc.'s infrastructure to be located within private property or re-routed through an existing road allowance. This is not recommended as it would require significant road

works (cutting into the street and sidewalks) and would delay Enbridge Gas Inc.'s expansion project.

Alignment to Strategic Priorities:

This report aligns with the strategic priority Good Government through providing accountable government and responsible management of resources by ensuring municipal assets are well maintained and well managed.

Financial/Operation Impacts:

As consideration for the Grant of Easement, Enbridge Gas Inc. shall pay the City a minimum of \$1,500.00. This revenue shall be deposited to Realty Services revenue account, Revenue – Easements (11450.44870). All costs related to this transaction will be the sole responsibility of Enbridge Gas Inc.

Consultations:

Land Management Team

Attachments:

Appendix A – General Location Map



Appendix A -
General Location Map

Appendix B – Map



Appendix B -
Location Map.pdf

Appendix C – Aerial Map



Appendix C - Aerial
Map.pdf

Appendix D – Draft R Plan



Appendix D - Draft
Reference Plan.pdf

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