

The Corporation of the City of Kawartha Lakes
Minutes
Regular Council Meeting

CC2026-04
Tuesday, March 24, 2026
Open Session Commencing at 1:00 p.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Doug Elmslie
Deputy Mayor Tracy Richardson
Councillor Ron Ashmore
Councillor Mark Doble
Councillor Dan Joyce
Councillor Charlie McDonald
Councillor Mike Perry
Councillor Pat Warren
Councillor Emmett Yeo

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1. Call to Order

Mayor Elmslie called the Meeting to order at 1:00 p.m. Deputy Mayor T. Richardson and Councillors R. Ashmore, M. Doble, D. Joyce, C. McDonald, M. Perry and P. Warren were in attendance in Council Chambers.

Councillor E. Yeo was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, K. Cotton, C. Faber, J. Johnson, O. Vigelius, J. Rojas and Paramedic Chief S. Johnston were also in attendance in Council Chambers.

City Solicitor R. Carlson, Chief Information Officer P. Evans, Economic Development Officer - Agriculture K. Maloney and Economic Development Officer E. Turner were also in attendance electronically.

2. Opening Ceremonies

2.1 O Canada

The Meeting was opened with the singing of 'O Canada'.

2.2 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

2.3 Adoption of Open Session Agenda

CR2026-079

Moved By Councillor Warren

Seconded By Councillor Joyce

That the Agenda for the Open Session of the Regular Council Meeting of Tuesday, March 24, 2026, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

Councillor Warren declared a pecuniary interest in relation to item 11.1.17, as she resides on the road that is subject to Report.

4. Notices and Information by Members of Council and Staff

4.1 Council

Councillor Doble:

- Residents were encouraged to register for Easter in the Park which will be held at the Victoria Park Armoury in Lindsay on Saturday, March 28th starting at 9:00 a.m. and 12:00 p.m. The event will be hosted by the City of Kawartha Lakes, in coordination with Revel Realty and the Kawartha Lakes Public Library. Participants will be asked to bring a non-perishable food donation in support of Kawartha Lakes Food Source; and
- The Kawartha Art Gallery is proud to announce the second concert as part of the Young Musicians Showcase. The concert will be held at Celebrations on Wednesday, April 15th and it will feature musicians from LCVI, Mariposa Elementary School, Rolling Hills Public School and the newly formed Kawartha Lakes Youth Concert Band. Words of appreciation were extended to the organizers of the event for championing our local young musicians.

Councillor Warren

- Words of congratulations were extended to Paralympic Gold Medalist Jon Thurston on his gold medal win for curling at the Milano Cortina 2026 Paralympic Winter Games;
- Words of appreciation were extended to Kawartha Lakes OPP Constable Daynes for an informative Coffee with a Cop on Friday, March 20th. Words of appreciation were extended to the Bobcaygeon Legion for hosting the event; and
- The Province of Ontario has advanced a proposal to restructure the 36 Conservation Authorities in Ontario into 9 Regional Conservation Authorities. These new regional conservation authorities would cover significantly larger multi watershed regions. The Conservation Authorities in the City of Kawartha Lakes would be combined into a new Eastern Lake Ontario Conservation Area covering almost 19,000 square kilometers. From a governance perspective, the model introduces enhanced provincial oversight through a proposed Ontario Provincial Conservation Agency (the "OPCA") which will be aiming to improve efficiency through standardization, efficiency and service delivery across regions. Municipal representation will continue with representation by upper tier and single tier municipalities through representation on governance boards. The

Province has indicated that transition planning will be led by the OPCA into 2027.

Councillor Perry:

- The Easter Eggstravaganza will be held in Fenelon Falls on Saturday, March 30th at 10:00 a.m. It will be a day filled with free activities; including sidewalk chalk eggs, a colouring contest, a draw for an Easter basket, hot chocolate, photo ops and more;
- The Kawartha Lakes Country Living Show will be held at the Fenelon Falls Community Centre from Friday, April 17th to Sunday, April 19th. The event will feature over 120 booths filled with products and services specifically targeted to the country home, farm and cottage owner; and
- Words of recognition were extended to the Fenelon Falls Farmers Market on their recent Annual General Meeting. The Fenelon Falls Farmers Market grows larger every year and it is located at the corner of John and Bond Street West every Friday morning from May 24th on from 9:00 a.m. to 12:00 p.m. and there are lots of opportunities to buy local products.

Councillor Joyce:

- The 19th Annual Machik Dinner will be held in at the Victoria Park Armoury on Saturday, May 2nd. The dinner will feature Tibetan Asian fusion cuisine and proceeds from the event will be used to support a primary school in Chungba, Tibet;
- The Kinmount Branch of the Kawartha Lakes Public Library will be hosting a Seedy Saturday Event on Saturday, April 18th with the Kinmount and Friends Garden Club. The Lindsay Branch of the Kawartha Lakes Public Library will be launching a new seed library on Saturday, April 18th. All branches of the Kawartha Lakes Public Library will be hosting events from Saturday, April 18th to Wednesday, April 22nd to recognize Earth Day. Residents were encouraged to contact their local branch of the Kawartha Lakes Public Library for more information on the Earth Day events; and
- The City of Kawartha Lakes received a favourable mention British Airways Highlife Magazine encouraging individuals to explore cottage country in Kawartha Lakes.

Councillor McDonald:

- A Spotlight on Agriculture Event will be held on Friday, April 17th at the Little Britain Community Centre. The event will focus on networking and learning relating to agriculture;
- The Lindsay Chamber of Commerce Evening of Excellence will be held on Saturday, April 25th;
- Words of congratulations were extended to the Fleming Phoenix Women's "A" and Men's "A" Loggersports teams for claiming the National Champion for both the Women's and Men's "A" Divisions in the same academic year; and
- The Kawartha Lakes Home and Cottage Show will be held from Friday, March 27th to Sunday, March 29th at the Lindsay Fairgrounds. The event will feature 140 trusted vendors showcasing everything you need for your home or cottage projects.

Councillor Ashmore:

- The Omemee Community Fund will be hosting an Easter event on Friday, April 3rd at the Omemee Legion. The event will feature crafts and activity stations, a Zoo to You exhibit and the Easter Bunny;
- Words of congratulations were extended to congratulate Don MacCumber, former Warden of Victoria County and former reeve for the Township of Emily, on being awarded the Meritorious Service Award for his long term service with the Royal Canadian Legion; and
- Words of congratulations were extended to Paralympic Gold Medalist Jon Thurston on his gold medal win for curling at the Milano Cortina 2026 Paralympic Winter Games. An event will be held at the Dunsford Community Centre on Sunday, April 12th to celebrate the gold medal win.

Deputy Mayor Richardson:

- A Spring Craft Show will be held on Saturday, March 28th at the Bethany United Church to offer handmade goods created by local artisans;
- An Easter Egg Hunt will be held on Saturday, April 4th at the Sandy Hook Road Snowmobile Club;
- Words of appreciation were extended to the Fowlers Corner and District Lion's Club. They have raised over \$86,000.00 as a result of their

fundraising endeavors which has an incredible impact on the local community;

- The first ever inSteam event was held at Ampere on March 25th. The event was a partnership between the Women Changemakers Fund of Kawartha Lakes and Ampere to provide an opportunity for participants to spend the day connecting, learning, sharing and exploring STEAM; and
- Words of condolence were extended in light of the passing of Art Field. Mr. Field was the founder of the Little Britain Merchants Junior "C" hockey organization.

Mayor Elmslie:

- Kawartha Lakes Funders Forum will be held on Thursday, April 9th at the Victoria Park Armoury. It will provide a half-day event designed to help local partners understand available funding programs and connect directly with the people behind them.

4.2 Staff

5. Council Minutes

Regular Council Meeting, February 24, 2026

CR2026-080

Moved By Councillor Perry

Seconded By Councillor Warren

That the Minutes of the Regular Council Meeting of February 24, 2026, be received and adopted.

Carried

6. Deputations

7. Correspondence

8. Presentations

9. Committee of the Whole

9.1 Correspondence Regarding Committee of the Whole Recommendations

9.1.1 CC2026-04.9.1.1

Correspondence regarding a Request for Development Charges to be Waived for a Proposed Industrial Development

Relating to Item 9.3.5 on the Agenda
Jason MacDonald, Lighthouse Cabinetry

CR2026-081

Moved By Councillor McDonald
Seconded By Deputy Mayor Richardson

That the correspondence from Jason MacDonald, of Lighthouse Cabinetry, regarding a **Request for Development Charges to be Waived for a Proposed Industrial Development**, be received.

Carried

9.2 Committee of the Whole Minutes

Committee of the Whole Meeting, March 10, 2026

CR2026-082

Moved By Councillor McDonald
Seconded By Deputy Mayor Richardson

That the Minutes of the Committee of the Whole Meeting of March 10, 2026 be received and the recommendations, included in Section 9.3 of the Agenda, save and except for Items 9.3.5, 9.3.11, 9.3.30 and 9.3.31, be adopted.

Carried

9.3 Business Arising from Committee of the Whole Minutes

9.3.1 CW2026-030

That the presentation by Sara Johnston, Paramedic Chief, regarding **Paramedic Service Operational Key Performance Indicators**, be received.

Carried

9.3.2 CW2026-031

That Report EMS2026-001, **Paramedic Service Operational Key Performance Indicators**, be received.

Carried

9.3.3 CW2026-032

That the presentation by Terry Jones, Fire Chief, **regarding the Kawartha Lakes Fire Rescue Service 2025 Annual Update**, be received.

Carried

9.3.4 CW2026-033

That Report FIRE2026-001, **Kawartha Lakes Fire Rescue Service 2025 Annual Report**, be received.

Carried

9.3.6 CW2026-035

That the presentation by Carolyn Daynes, City Treasurer, **regarding the Budget and Surplus/Deficit Disposition Policy**, be received.

Carried

9.3.7 CW2026-036

That Report CORP2026-001, **Budget and Surplus/Deficit Disposition Policy**, be received;

That Council Policies CP2021-014 – Budget Policy, CP2023-003 – Capital and Special Projects Policy, and CP2024-009 – Operating Surplus Disposition Policy be rescinded;

That the Budget and Surplus/Deficit Disposition Policy as outlined in Appendix A to report CORP2026-001 be adopted, numbered and inserted into the Corporate Policy Manual; and

That any future operating surpluses for the Kawartha Lakes Haliburton Housing Corporation be administered as per section 3.12 of the Budget and Surplus/Deficit Disposition Policy.

Carried

9.3.8 CW2026-037

That the presentation by Brandon Clarkson, Manager of Customer Experience, **regarding the Customer Experience: Division and Corporate Program Update**, be received.

Carried

9.3.9 CW2026-038

That Report CS2026-001, **Customer Experience: Division and Corporate Program Update**, be received;

That the Customer Experience Commitment Council Policy, as attached as Appendix B to Report CS2026-001, be approved, numbered and inserted in the Corporate Policy Manual; and

That the Corporate Complaints Handling Council Policy, as attached as Appendix C to Report CS2026-001, be approved, numbered and inserted in the Corporate Policy Manual, replacing all predecessor versions.

Carried

9.3.10 CW2026-039

That the presentation by Launa Macey, Supervisor, Financial Services, Procurement, **regarding a Procurement Policy Update**, be received.

Carried

9.3.12 CW2026-041

That the presentation by Emily Turner, Economic Development Officer - Heritage Planning, **regarding the Indigenous Reconciliation Strategy**, be received.

Carried

9.3.13 CW2026-042

That the presentation by Josh Dunsworth, Manager of Strategy and Innovation, **regarding the Strategic Plan Annual Report**, be received.

Carried

9.3.14 CW2026-043

That Report CORP2026-008, **Strategic Plan Annual Report**, be received.

Carried

9.3.15 CW2026-044

That Report RS2026-010, **Proposed Surplus Declaration, Closure and Sale of a Portion of Shoreline Road Allowance adjacent to 88 Talbot Road**, be received;

That the subject property, being a portion of shoreline road allowance adjacent to 88 Talbot Road, be declared surplus to municipal needs;

That the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale (including a condition that the subject portion of shoreline road allowance merge with the purchaser's adjacent property on closing);

That Council set the value of the land at the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake, unless the purchasers wish to pay for an appraisal, in which case, Council set the value of the land at the lower of the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake or the appraised value;

That staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed, if appropriate;

That a deeming by-law be passed contemporaneously with the disposition by-law, if appropriate; and

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

Carried

9.3.16 CW2026-045

That Report RS2026-011, **Proposed Surplus Declaration, Closure and Sale of a Portion of Shoreline Road Allowance adjacent 94 Talbot Road**, be received;

That the subject property, being a portion of shoreline road allowance adjacent to 94 Talbot Road, be declared surplus to municipal needs;

That the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale (including a condition that the subject portion of shoreline road allowance merge with the purchaser's adjacent property on closing);

That Council set the value of the land at the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake, unless the purchasers wish to pay for an appraisal, in which case, Council set the value of the land at the lower of

the set price of \$9.00 per square foot of shoreline road allowance adjacent to a lake or the appraised value;

That staff be directed to commence the process to stop up and close the said portion of shoreline road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed, if appropriate;

That a deeming by-law be passed contemporaneously with the disposition by-law, if appropriate; and

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the land.

Carried

9.3.17 CW2026-046

That Report HS2026-002, **Non-Profit Housing Provider End of Mortgage Framework**, be received;

That the Community Housing End of Mortgage and Service Agreement Framework, provided as Attachment 1 of Report HS2026-002, be approved, subject to minor modifications authorized by the Director of Human Services, provided they support the long-term sustainability of the community housing portfolio and do not commit to financial obligations that will impact the City's annual budget; and

That the Director of Human Services or designate be authorized and directed to enter into service agreements with housing providers for projects (buildings) under the Housing Services Act, 2011, c. 6, Sched. 1, that reach End of Mortgage and execute any ancillary agreements or documents in order to provide ongoing affordability for tenants and long-term sustainability for the project, in a form satisfactory to the City Solicitor.

Carried

9.3.18 CW2026-047

That Report WM2026-003, **Leaf and Yard Collection Program Considerations**, be received;

That the existing level of curbside leaf and yard collection service be maintained; and

That Staff conduct additional research and consider options for leaf and yard collection service as part of the next waste collection contract.

Carried

9.3.19 CW2026-048

That Report WWW2026-001, **Extra Strength Surcharge Policy Amendments**, be received; and

That the policy entitled Extra Strength Surcharge Policy, attached as Appendix B to report WWW2026-001, be adopted and numbered for inclusion in the City's Policy Manual, replacing all predecessor version.

Carried

9.3.20 CW2026-049

That Report WM2026-001, **Lindsay Ops Landfill Public Review Committee 2025 Work Summary and 2026 Work Plan**, be received; and

That the 2026 Lindsay Ops Public Review Committee Work Plan as outlined in Appendix A to Report WM2026-001, be approved.

Carried

9.3.21 CW2026-050

That Report WM2026-002, **Waste Management Advisory Committee 2025 Work Summary and 2026 Work Plan**, be received; and

That the 2026 Waste Management Advisory Committee Work Plan, as outlined in Appendix A to Report WM2026-002, be approved.

Carried

9.3.22 CW2026-051

That Report PR2026-003, **Parks Advisory Committee Annual Report and 2026 Work Plan**, be received.

Carried

9.3.23 CW2026-052

That Report ED2026-006, **Municipal Heritage Committee 2026 Work Plan**, be received; and

That the 2026 Municipal Heritage Committee Work Plan as outlined in Appendix B be approved.

Carried

9.3.24 CW2026-053

That Report ED2026-007, **Agricultural Development Advisory Committee 2026 Work Plan**, be received; and

That the Agricultural Development Advisory Committee 2026 Work Plan as outlined in Appendix B to Report ED2026-007 be approved.

Carried

9.3.25 CW2026-054

That Report CORP2026-016, **Kawartha Lakes Accessibility Advisory Committee Annual Update and 2026 Work Plan**, be received; and

That the 2026 work plan for the Kawartha Lakes Accessibility Advisory Committee be approved.

Carried

9.3.26 CW2026-055

That Report PLAN2026-013, **Environmental Advisory Committee 2026 Work Plan**, be received; and

That the 2026 Environmental Advisory Committee Work Plan outlined in Appendix B to Report PLAN2026-013 be approved.

Carried

9.3.27 CW2026-056

That Report ENG2026-010, **Kawartha Lakes Airport Advisory Committee Annual Update and 2026 Work Plan**, be received.

Carried

9.3.28 CW2026-057

That Report CLK2026-002, **Deputy Mayor Policy**, be received; and

That the policy entitled Deputy Mayor Policy, appended to Report CLK2026-002 as Appendix A, be adopted, numbered and inserted in the Corporate Policy Manual.

Carried

9.3.29 CW2026-058

That Report CORP2026-014, **Corporate Communications Strategy Progress Update**, be received.

Carried

9.3.32 CW2026-061

That Report PR2026-004, **Trails Master Plan Annual Update**, be received.

Carried

9.4 Items Extracted from Committee of the Whole Minutes

9.3.5 CW2026-034

CR2026-083

Moved By Councillor McDonald

Seconded By Councillor Doble

That the deputation of Jason MacDonald, **regarding a Request for Development Charges to be Waived for a Proposed Industrial Development**, be received and referred to Staff for review and report back by the end of Q2, 2026

Carried

9.3.11 CW2026-040

CR2026-084

Moved By Councillor Perry

Seconded By Councillor Doble

That Section 5.5 of the proposed Procurement Policy be referred to Staff to obtain a legal opinion on the application of the of the Discriminatory Business Practices Act to procurement by the City of Kawartha Lakes; and

That Staff report back to Council by the end of Q2, 2026.

Carried

Moved By Councillor Joyce

Seconded By Councillor Ashmore

That Staff be directed to amend Sections 5.5.1 and 5.5.2 of the proposed Procurement Policy to require that procurement be fulfilled using Ontario or Canadian sources when those options are available.

Motion Failed

CR2026-085

Moved By Deputy Mayor Richardson

Seconded By Councillor Warren

That Report CORP2026-005, **Procurement Policy Update**, be received;

That the Procurement Policy, attached as Appendix A to Report CORP2026-005, save and except for Section 5.5, be adopted and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions; and

That the Sustainable Procurement Policy CP2020-002 be rescinded.

Carried

9.3.30 CW2026-059

CR2026-086

Moved By Councillor Warren

Seconded By Councillor Perry

That Report ED2026-011, **Request for Support - Soil Health Report**, be received;

That the concepts of enhancing soil health contained within the Senate Standing Committee on Agriculture and Forestry report entitled Critical Ground: Why Soil is Essential to Canada's Economic, Environmental, Human and Social Health, be supported;

That the Federal and Provincial Governments be encouraged to further investigate the implementation of recommendations contained within the report and recognize the urgency of protecting and conserving soil health;

That staff be directed to consider, where locally appropriate, the inclusion of soil health protection measures and related recommendations during future updates to the Official Plan, Economic Development Strategy, and Agriculture and Food Action Plan; and

That this resolution be forwarded to the:

- Senate Standing Committee on Agriculture and Forestry
- Prime Minister of Canada
- Federal Minister of Agriculture and Agri-Food and Rural Economic Development
- Federal Minister of Health

- Federal Ministry of Environment and Climate Change
- Member of Parliament Jamie Schmale
- Federation of Canadian Municipalities
- Premier of Ontario
- Provincial Minister of Agriculture, Food and Agribusiness
- Member of Provincial Parliament Laurie Scott
- Provincial Minister of Municipal Affairs and Housing
- Provincial Ministry of Rural Affairs
- Provincial Minister of the Environment, Conservation and Parks
- Rural Ontario Municipal Association
- Association of Municipalities of Ontario
- Ontario Federation of Agriculture.

Carried

9.3.31 CW2026-060

CR2026-087

Moved By Councillor McDonald

Seconded By Councillor Doble

That Report ED2026-012, **Proposed Heritage Listing of 173 Lindsay Street South, Town of Lindsay**, referred back to Staff for further review and report back following the sale of the subject property, or, by the end of Q2, 2027.

Carried

10. Planning Advisory Committee

10.1 Correspondence Regarding Planning Advisory Committee Recommendations

10.2 Planning Advisory Committee Minutes

Planning Advisory Committee Meeting, March 11, 2026

CR2026-088

Moved By Deputy Mayor Richardson

Seconded By Councillor Warren

That the Minutes of the Planning Advisory Committee Meeting of March 11, 2026, be received and the recommendations, included in Section 10.3 of the Agenda, be adopted.

Carried

10.3 Business Arising from Planning Advisory Committee Minutes

10.3.1 PAC2026-019

That Report PLAN2026-015, **Applications to Amend the Kawartha Lakes Official Plan and Lindsay Zoning By-law 2000-75 at 0 Greenfield Rd - Macdonald Innovative Technologies** be received for information and referred back to staff for further review.

Carried

10.3.2 PAC2026-020

That Report PLAN2026-014, **Application to Amend the Township of Eldon Comprehensive Zoning By-law 94-14 at 77 Driftwood Shores Road, Kirkfield - Smythe**, be received;

That Zoning By-law Amendments respecting application D06-2025-019, substantially in the form attached as Appendix D and E to Report PLAN2026-014, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

10.4 Items Extracted from Planning Advisory Committee Minutes

11. Consent Matters

The following items were requested to be extracted from the Consent Agenda:

Councillor Ashmore Items 11.1.4, 11.1.10 and 11.1.17

Councillor Joyce Items 11.1.2, 11.1.4, 11.1.10 and 11.1.16

Councillor Perry Item 11.1.5
Councillor Warren Items 11.1.2, 11.1.5

Moved By Councillor Doble

Seconded By Councillor McDonald

That all of the proposed resolutions shown in Section 11.1 of the Agenda, save and except for Items 11.1.2, 11.1.4, 11.1.5, 11.1.10, 1.1.16 and 11.1.17, be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

Carried

11.1 Reports

11.1.1 RS2026-006

Proposed Amendments to CP2021-033 Disposal of Real Property Policy

Robyn Carlson, City Solicitor

Laura Carnochan, Manager, Realty Services

CR2026-089

That Report RS2026-006, **Proposed Amendments to CP2021-033 Disposal of Real Property Policy**, be received; and

That the Disposal of Real Property Policy, attached as Appendix B to Report RS2026-006, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions.

Carried

11.1.3 RS2026-014

Proposed Amendments to the Policy CP2018-007, being the Land Management Policy

Robyn Carlson, City Solicitor

Laura Carnochan, Manager, Realty Services

CR2026-090

That Report RS2026-014, **Proposed Amendments to CP2018-007 Land Management Policy**, be received; and

That the Land Management Policy, attached as Appendix B to Report RS2026-014, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions.

Carried

11.1.6 CLK2026-004

Review of Clerk's Office Related Policies

Cathie Ritchie, City Clerk

Joel Watts, Deputy Clerk

Sarah O'Connell, Deputy Clerk

CR2026-091

That Report CLK2026-004, **Review of Clerk's Office Related Policies**, be received;

That the Policy System Policy, as attached as Appendix D to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;

That the Council Expense Policy, as attached as Appendix F to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;

That the Elected Officials Records Correspondence Policy, as attached as Appendix G to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;

That the Confidentiality of Information Policy, as attached as Appendix H to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;

That the PHIPA Delegation Policy, as attached as Appendix I to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions;

That the Access, Information and Privacy (MFIPPA) Policy, as attached as Appendix J to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions; and

That the Flag Policy, as attached as Appendix K to Report CLK2026-004, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions.

Carried

11.1.7 PR2026-005

Support for Stormwater Management Pond Reforestation Project Funding Application

Tessa Smith, Supervisor, Forestry and Horticulture Operations

CR2026-092

That Report PR2026-005, **Support for Stormwater Management Pond Reforestation Project Funding Application**, be received; and

That the application for funding through the Federation of Canadian Municipalities' - Growing Canada's Community Canopies stream for the Stormwater Management Pond Reforestation Project.

Carried

11.1.8 CORP2026-010

2025 Q4 Capital and Special Projects Close

Brandy Hansen, Finance Coordinator, Capital Reporting

CR2026-093

That Report CORP2026-010, **2025 Q4 Capital and Special Projects Close**, be received;

That the capital projects identified in Table 1 to Report CORP2026-010 be approved for closure;

That the balances below and provided in Table 2 to Report CORP2026-010 be transferred to (from) the corresponding reserve to address all project closures listed:

Reserve	Transfer to (from) Reserve
Fleet Reserve	\$52.64
General Contingency Reserve	3,349.34
Special Projects Reserve	45,433.74
General Tax Stabilization Reserve	250,000.00
Area Rate Stabilization Reserve	1,925.90
Capital Contingency Reserve	24,742.02
Total Reserve Transfers	\$325,503.64

That the balances below and provided in Table 3 to Report CORP2026-010 be transferred to (from) the obligatory reserve to address project closures listed:

Obligatory Reserve	Transfer to (from) Reserve
Development Charge Reserve	\$1,120.14
Parkland Estates Reserve Fund	275.78
Total Obligatory Reserve Transfers	\$1,395.92

That the projects recommended for closure below be approved for (additional)/reduced debenture financing per table below:

Capital Project	Capital Project Description	Debenture Financing (Increase)/Reduction
950230206	Bobcaygeon Arena and Community Centre Envelope	\$3,362.90
983220101	CKL Rd 35 Bridge (Trent Canal)	(4,621.80)
983220102	Fish Hawk Rd. Bridge (Staples River)	144,781.13
Total Reduction in Debenture Needed		\$143,522.23

That debenture funding for 997230102 (Lindsay Ops Landfill Cells 3 and 4 - Phase 3 of 4) be reduced by \$450,000.00 and that this be transferred to 953230301 (Olde Gaol Museum);

That debenture funding for 997230103 (Lindsay-Ops Landfill Scales and Drop-Off Area) be reduced by \$1,260,000.00 and that \$1,150,000.00 of this be transferred to 953230301 (Old Gaol Museum), with the balance of \$110,000.00 transferred to 932260201 (Tanker Truck);

That development charges funding for 997230103 (Lindsay Ops Landfill Scales and Drop Off Area) be reduced by \$900,000.00 and that this be returned to the Development Charges Reserve;

That debenture funding for 997250105 (Somerville Landfill Cell 2D) be reduced by \$1,300,000.00 and that this be transferred to 932260201 (Tanker Truck);

That Asset Management Reserve funding for 953230301 (Old Gaol Museum) be reduced by \$1,600,000.00 and that this be transferred to the Capital Contingency Reserve (1.32248);

That Fire Fleet Reserve funding for 932260201 (Tanker Truck) be reduced by \$1,410,000.00 and that this be returned to the Fire Fleet Reserve (1.32070);

That \$1,600,000.00 in the Capital Contingency Reserve (1.32248), as a result of the funding transfers above, be transferred to the Tax Rate Stabilization Reserve (1.32285);

That \$1,410,000.00 in the Fire Fleet Reserve (1.32070), as a result of the funding transfers above, be transferred to the Tax Rate Stabilization Reserve (1.32285);

That capital project 994260204 (Bus – E28) Public Works Fleet Reserve funding be reduced by \$66,187.00 and grant funding from Canada Public Transit Fund (CPTF) of \$66,187.00 be added to the project;

That capital project 994260205 (Bus – E32) Public Works Fleet Reserve funding be reduced by \$66,188.00 and grant funding from Canada Public Transit Fund (CPTF) of \$66,188.00 be added to the project;

That for 998250402 (Glenelg St. Mains – Lindsay St. to Victoria Ave.), Water ICIP Grant funding be reduced by \$782,100.00, Water Reserve funding be reduced by \$167,900.00 and Water Distribution Development Charges funding of \$950,000 be added;

That for 998260412 (St. George St. Mains – Queen St. to Colborne St.), Water ICIP Grant funding be reduced by \$732,000.00 and Water Debenture funding be increased by \$732,000.00;

That a budget reduction of \$50,000.00 for Dry Hydrants (932240205) be transferred to Capital Contingency Reserve (1.32248 A412430);

That a budget reduction of \$55,000.00 for the Generators for Fire Radio Towers 2, 3 and 4 (932260110) project and financing be transferred to the Capital Contingency Reserve (1.32248 A412430);

That funding of \$500,000.00 be put forward for the 2027 budget for the Telecommunications Equipment (932260208) project and the surplus funding be allocated to the Capital Contingency Reserve (1.32248 A412430);

That funding of \$80,000.00 be put forward for the 2027 budget for the ATV and Trailer (932260214) project be allocated to the Fire Fleet Reserve (1.32070 A331193);

That funding of \$103,000.00 be put forward for the 2027 budget for the Fire Radio Gapping Study (921260124) project be allocated \$25,750.00 to the Special Projects Reserve (1.32296 A412430) and \$77,250.00 to the DC Reserve (3.24140 A331169);

That a budget reduction of \$50,000.00 for Urban Zoning By-law Review (921250115) be transferred \$25,000.00 to General Contingency Reserve (1.32090 412430) and \$25,000.00 to the DC Reserve (3.24140 331167);

That a budget reduction of \$50,000.00 for Commercial Lands Supply Study (921250116) be transferred to DC Reserve (3.24140 331167);

That a budget reduction of \$60,000.00 for Natural Heritage Systems Study (921250117) be transferred \$30,000.00 to General Contingency Reserve (1.32090 412430) and \$30,000.00 be transferred to the DC Reserve (3.24140 331167);

That a budget reduction of \$60,000.00 for Agricultural Land Evaluation and Review Study (921250118) be transferred \$30,000.00 to General Contingency Reserve (1.32090 412430) and \$30,000.00 to the DC Reserve (3.24140 331167);

That a budget reduction of \$50,000.00 for Secondary Plans / Aggregate Policy Study (921250119) be transferred \$25,000 to General Contingency Reserve (1.32090 412430) and \$25,000.00 to the DC Reserve (3.24140 331167);

That Council move \$55,000.00 of Special Projects Reserve (1.32296 A412430) from 921230101 (Airport Business Plan) to the consolidated Airport Project 987250103 (Airport Runway);

That Council reduce \$55,000.00 of Asset Management Reserve (1.32045 A412430) funding from the consolidated Airport Project 987250103(Airport Runway); and

That the following transfers be made, as a result of funding reductions in the above resolutions, to the Tax Stabilization Reserve (1.32285) from the various reserves listed in the table below:

Reserve	Amount
Capital Contingency Reserve	\$605,000.00
Fire Fleet Reserve	80,000
Special Projects Reserve	25,750
General Contingency Reserve	110,000
Total Transfer to Tax Stabilization Reserve (1.32285)	\$820,750

Carried

11.1.9 CORP2026-015

2025 Annual Report on Council Remuneration and Expenses

Miranda Warren, General Clerk

CR2026-094

That Report CORP2026-015, **2025 Annual Report on Council Remuneration and Expenses**, be received.

Carried

11.1.11 CORP2026-020

Recommendation to Repeal the Vacancy Rebate Policy

Brett Pettigrew, Executive Assistant, Corporate Services

CR2026-095

That Report CORP2026-020, **Recommendation to Repeal the Vacancy Rebate Policy**, be received; and

That CP2017-007 Vacancy Rebate Policy, attached as Appendix A, be repealed, and removed from the City's Policy Manual.

Carried

11.1.12 PUR2026-004

Riverview Road Reconstruction and Contract Administration and Inspection

Linda Lee, Buyer

CR2026-096

That Report PUR2026-004, **Riverview Road Reconstruction and Contract Administration and Inspection**, be received;

That GIP Paving Inc. be selected for the award of the Request for Quotation (RFQ) 2026-008-CQ Riverview Road Reconstruction for the submitted price of \$4,219,024.20 (not including HST);

That Council authorize the award to D.M. Wills for the Construction Administration and Inspection for the total amount of \$286,585.00 (not including HST);

That the deficit of \$805,904.00 be financed as follows: \$450,856.00 Tax Levy Debenture, \$177,524.00 Water Debenture and \$177,524.00 Sewage Debenture;

That subject to the receipt of the required documents, the Director of Engineering and Corporate Assets be authorized to execute the agreement to award; and

That Procurement be authorized to issue a purchase order

Carried

11.1.13 PLAN2026-016

Tribute (Lindsay 1) Limited “Lindsay Heights” (Phase 1) – Exemption from Part Lot Control Provisions of the Planning Act at Block 194, Plan 57M-816

Lauryn Coughlan, Planner II

CR2026-097

That Report PLAN2026-016, **Tribute (Lindsay 1) Limited “Lindsay Heights” (Phase 1) – Exemption from Part Lot Control Provisions of the Planning Act on Block 194, Plan 57M-816**, be received;

That the Part Lot Control By-law, substantially in the form attached as Appendix C to Report PLAN2026-016, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

11.1.14 PLAN2026-017

Removal of Holding (H) Symbol for 4 Riverwood Park Road, RCP Part of Lots 2,5, and 6 (Registered Plan 57R10588 Parts 1 to 3)

Lauryn Coughlan, Planner II

CR2026-098

That Report PLAN2026-017, **Removal of Holding (H) Symbol for 4 Riverwood Park Road, RCP Part of Lots 2, 5, and 6 (Registered Plan 57R10588 Parts 1 to 3)**, be received;

That the proposed zoning by-law amendment, substantially in the form attached as Appendix ‘B’ and ‘C’ to Report PLAN2026-017, be adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

11.1.15 ED2026-022

Indigenous Reconciliation Strategy Engagement Plan

Emily Turner, Economic Development - Heritage Planning

CR2026-099

That Report ED2026-022, **Indigenous Reconciliation Strategy Engagement Plan**, be received for information.

Carried

11.1.18 ENG2026-013

Request for Traffic Calming - Glengarry Road

Gordon Archibald, Senior Engineering Technician

CR2026-100

That Report ENG2026-013, **Request for Traffic Calming – Glengarry Road**, be received; and

That the playground ahead warning sign located south of Bethany Park on Glengarry Road be replaced with an edge-lit, LED-enhanced playground ahead warning sign.

Carried

11.2 Items Extracted from Consent

11.1.2 RS2026-007

Proposed Amendments to CP2021-034 Real Property Acquisition Policy

Robyn Carlson, City Solicitor

Laura Carnochan, Manager, Realty Services

CR2026-101

Moved By Councillor Warren

Seconded By Councillor Perry

That Report RS2026-007, **Proposed Amendments to CP2021-034 Real Property Acquisition Policy**, be received; and

That the Real Property Acquisition Policy, attached as Appendix B to Report RS2026-007, be amended to expand the definition of Environmental Features to include "includes wetlands, woodlot, significant tree cover and lands that provide connectivity between a navigable body of water and other public lands or lands with similar environment features thereon, and wildlife corridors".

Carried

CR2026-102

Moved By Councillor Warren

Seconded By Councillor Perry

That the Real Property Acquisition Policy, attached as Appendix B to Report RS2026-007, as amended, be approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions.

Carried

11.1.4 RS2026-015

Proposed Amendments to CP2021-047 Dock Encroachment Policy

Robyn Carlson, City Solicitor

Laura Carnochan, Manager, Realty Services

CR2026-103

Moved By Councillor Ashmore

Seconded By Councillor Perry

That Report RS2026-015, **Proposed Amendments to CP2021-047 Dock Encroachment Policy**, be received;

That the Dock Encroachment Policy, attached as Appendix B to Report RS2026-015, be amended to require that the private dock owner will be responsible for any costs associated with a Dock Licence Agreement; and

That the Dock Encroachment Policy, attached as Appendix B to Report RS2026-015, as amended, approved and numbered for inclusion in the City's Policy Manual, replacing all predecessor versions.

Carried

The Meeting recessed at 2:24 p.m. and reconvened at 2:35 p.m.

11.1.5 CLK2026-003

Report Back - Advisory Committees of Council

Sarah O'Connell, Deputy Clerk

CR2026-104

Moved By Councillor Perry

Seconded By Councillor Warren

That Report CLK2026-003, **Report Back –Advisory Committees of Council**, be received; and

That Staff report back to Council by the end of Q3, 2026, with draft amendments to the terms of reference for advisory committees of council to enable the use of subgroups, as per council resolution CR2026-218.

Carried

11.1.10 CORP2026-019

Review of Council Computer System Policy

Peter Evans, Chief Information Officer

CR2026-105

Moved By Councillor Joyce

Seconded By Councillor Ashmore

That Report CORP2026-019, **Review of Council Computer Systems Policy**, be received; and

That the Council Computer Systems Policy, as outlined in Appendix A to Report CORP2026-019, be referred to staff for review and report back to Council by the end of Q2, 2026, to allow for consultation with members of council on the proposed policy amendments.

Carried

Councillor Warren exited Council Chambers at 3:32 p.m. due to her previously declared pecuniary interest relating to Item 11.1.17.

11.1.17 ENG2026-012

Request for Streetlight - Pigeon Lake Road and Fall's Bay Road

Gordon Archibald, Senior Engineering Technician

CR2026-106

Moved By Councillor Ashmore

Seconded By Deputy Mayor Richardson

That Report ENG2026-012, **Request for Streetlight – Fall's Bay Road and Pigeon Lake Road**, be received;

That Staff be directed to install permanent reflective signage for the intersection of Fall's Bay Road and Pigeon Lake Road; and

That the installation of a streetlight at Fall's Bay Road and Pigeon Lake Road be forwarded to the 2027 budget process for consideration as a decision unit.

Carried

Councillor Warren returned to Council Chambers at 3:39 p.m. following the consideration of Item 11.1.17.

11.1.16 WWW2026-003

2025 Annual Waterworks Summary Report

Julie Henry, Quality Management and Policy Coordinator

Please note the Appendices to Report WWW2026-003 are available on through the following link:

<https://www.kawarthalakes.ca/property-environment/utilities-water-and-sewer/water-wastewater/2025-annual-waterworks-summary-report-appendices-march-24-2026/>

CR2026-107

Moved By Councillor Joyce

Seconded By Councillor Perry

That Report 2026-003, **2025 Annual Waterworks Summary Report**, be received in accordance with reporting requirements of Ontario Regulation 170/03 Schedule 22 and Section 11 under the Safe Drinking Water Act, 2002, for the following municipal residential drinking water systems (DWS) owned by the City of Kawartha Lakes:

- Birch Point Estates Drinking Water System
- Bobcaygeon Drinking Water System

- Canadiana Shores Drinking Water System
- Fenelon Falls Drinking Water System
- Janetville Drinking Water System
- King's Bay Drinking Water System
- Kinmount Drinking Water System
- Lindsay Drinking Water System
- Manilla (Woods of Manilla) Drinking Water System
- Manorview Drinking Water System
- Mariposa Estates Drinking Water System
- Norland Drinking Water System
- Omemee Drinking Water System
- Pinewood Drinking Water System
- Pleasant Point Drinking Water System
- Sonya Drinking Water System
- Southview Estates Drinking Water System
- Victoria Place Drinking Water System
- Western Trent/Palmina Drinking Water System
- Woodfield Drinking Water System
- Woodville Drinking Water System

Carried

12. Petitions

13. Other or New Business

14. By-Laws

The mover requested the consent of Council to read the by-laws by number only.

CR2026-108

Moved By Councillor McDonald

Seconded By Deputy Mayor Richardson

That the By-Laws shown in Section 14.1 of the Agenda, namely: Items 14.1.1 to and including 14.1.13 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

14.1 By-Laws by Consent

14.1.1 By-Law 2026-038

By-Law to Amend the Township of Eldon Comprehensive Zoning By-Law No. 94-14 to Rezone Land within the City of Kawartha Lakes (77 Driftwood Shores Road)

14.1.2 By-Law 2026-039

By-Law to Amend the City of Kawartha Lakes Rural Zoning By-Law No. 2024-113 to Rezone Land within the City of Kawartha Lakes (77 Driftwood Shores Road)

14.1.3 By-Law 2026-040

By-Law to Temporarily Suspend the Application of Subsection 50(5) of the Planning Act for Certain Properties within Kawartha Lakes PIN # 63204-1435 (LT) (Tribute (Lindsay 1) Limited "Lindsay Heights" (Phase 1))

14.1.4 By-Law 2026-041

By-Law to Amend the Township of Ops Zoning By-Law No. 93-30 to Remove the Holding Symbol (H) from a Zone Category on Property within The City of Kawartha Lakes (4 Riverwood Park Road)

14.1.5 By-Law 2026-042

By-Law to Stop Up and Close Part of the Road Allowance Between Concession 6 and 7, Somerville; Road Allowance Between Lot 36 and 37, Concession Front Range, Somerville, Between Highway 588 and Four Mile Lake, City of Kawartha Lakes, Further Described as Parts 1, 2, 3, 4, 5, and 6 on 57R-11361 (Part of PIN: 63119-0593 (LT)) and to Authorize its Sale to the Abutting Owner (Adjacent to 18 Golden Road)

14.1.6 By-Law 2026-043

By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands Within the City of Kawartha Lakes, Not to Be a Registered Plan of Subdivision in Accordance with the Planning Act, Described as Lot 1 on Plan 368; City of Kawartha Lakes, being PIN: 63119-1260 (LT) (Adjacent to 18 Golden Road)

14.1.7 By-Law 2026-044

By-Law to Establish Part Lot 23, Concession 12 Dalton, Part 1 on Plan 57R-11118; City of Kawartha Lakes (PIN: 63106-0265 (LT)) and Part of Lots 22 and 23, Concession 12 Dalton, Part 2 on Plan 57R-11118; City of Kawartha Lakes (PIN: 63106-0268 (LT)) as Public Highway (Black River Road)

14.1.8 By-Law 2026-045

By-Law to Repeal Existing By-Laws to Appoint Municipal Law Enforcement Officers and Weed Inspectors in the City of Kawartha Lakes

14.1.9 By-Law 2026-046

By-Law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Parking Enforcement) (Justin, P.)

14.1.10 By-Law 2026-047

By-Law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Parking Enforcement) (Justin, R.)

14.1.11 By-Law 2026-048

By-Law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Parking Enforcement) (Timmermans-Osak, P.)

14.1.12 By-Law 2026-049

By-Law to Appoint a Municipal Law Enforcement Officer for Limited By-law Enforcement Purposes (Parking Enforcement) (Woolridge, A.)

14.1.13 By-Law 2026-050

By-Law to Appoint an Area Weed Inspector for the City of Kawartha Lakes (Ingribelli, E.)

14.2 By-Laws Extracted from Consent

15. Notice of Motion

16. Closed Session

16.1 Adoption of Closed Session Agenda

CR2026-109

Moved By Councillor McDonald

Seconded By Councillor Joyce

That the Closed Session agenda be adopted as circulated.

Carried

16.2 Disclosure of Pecuniary Interest in Closed Session Items

Councillor Doble declared a pecuniary interest in relation to Item 16.3.1.

16.3 Move Into Closed Session

CR2026-110

Moved By Councillor Warren

Seconded By Councillor Ashmore

That Council convene into closed session at 3:42 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters identified in Section 16.3 of the Regular Council Meeting Agenda of Tuesday, March 24, 2026, namely Items 16.3.1 to and including 16.3.4.

Carried

17. Matters from Closed Session

Item 16.3.1

The Confidential Closed Session Minutes for the Regular Council Meeting of February 24, 2026 were approved.

Item 16.3.2 Report CAO2026-001

Council provided Staff with direction respecting the acquisition of A. Sheila Boyd Foundation building, property and museum collection assets.

Item 16.3.3 Report CORP2016-018

Council provided Staff with direction regarding the Collective Bargaining Mandate for CUPE 1167.

Item 16.3.4 Report ENG2026-011

CR2026-116

Moved By Councillor Warren

Seconded By Councillor Perry

That the following members of the public be appointed to the Active Transportation Advisory Committee:

William Steffler (Bill) for a term ending November 14, 2026

Daryl Broadworth for a term ending November 14, 2026

Darryl James for a term ending November 14, 2026

Dr Ruth Wilson for a term ending November 14, 2026

Arthur Hornibrook for a term ending November 14, 2026

John Bush for a term ending November 14, 2026

Carried

18. Confirming By-Law

By-Law to Confirm the Proceedings of the Regular Council Meeting of March 24, 2026

CR2026-117

Moved By Deputy Mayor Richardson

Seconded By Councillor McDonald

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, March 24, 2026 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

19. Adjournment

CR2026-118

Moved By Councillor Joyce

Seconded By Councillor Ashmore

That the Council Meeting adjourn at 4:15 p.m.

Carried

Read and adopted this 21st day of April, 2026.

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk

